

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2021-2022/01

Date: 05/07/2021

NOTICE

The first quarterly IQAC meeting of Mansarovar Dental College for session 2021-2022 will be held on 09/07/2021 at 1:30 pm in conference room. The meeting will be conducted with all the standard covid protocols. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Preeti Bhardwaj
10.	Faculty member 3	Dr. S Prabhu
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Kaveri Suresh
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

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The agenda for the meeting is as follows:

1. To review the minutes of last meeting held on 8/10/2020.
2. Review of Curricular Aspects
3. Member assigned for task of inchargeship for NAAC
4. Acquainting all the teaching and non-teaching staff about NAAC
5. Adopting "Comprehensive Academic Enrichment Programme" as Best Practice for the session.



Dr. Tripty Rahangdale
IQAC Coordinator

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,
Ward No. 84, Kolar Road, Bhopal (M.P) 462042
Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

Institutional Quality Assurance Committee ACADEMIC YEAR 2021-2022

Date: 9/07/2021

The first quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2021-2022 was held on 9/07/2021 at 01:30 pm in conference room maintaining all the standard covid protocols.

Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
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18.	Nominee from industrialist	Mr. Abhishek Nigam	

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Agenda:

1. To review the minutes of last meeting held on 09/07/2021.
2. Review of Curricular Aspects
3. Member assigned for task of inchargeship for NAAC
4. Acquainting all the teaching and non-teaching staff about NAAC .
5. Adopting "Comprehensive Academic Enrichment Programme" as Best Practice for the session.

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Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 09/07/2021 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	Agenda 2: Review of Progress made under Action Plan	<ul style="list-style-type: none"> - Talk with International Karate Athlete Supriya Jatav organized to enhance gender equity environment. - value added courses conducted for effective teaching and learning. - On the basis of feedback collected from stakeholders changes implemented after the discussion. 	Principal office
2	Agenda 3: Review on the online classes arranged during pandemic and plan of action on covid protocol	<ul style="list-style-type: none"> - Online classes conducted effectively. - A triage area was set up at the front desk for screening of the patients with faculty as well as support staff. - Infection control protocol was stepped up. 	Principal office
3	Agenda 4: Auditing of the institutional expenditure	<ul style="list-style-type: none"> - Audit report was prepared. 	Principal office

Agenda 2:

- Decision was taken to monitor effective implementation of curriculum in all programs & courses. To keep relevant records for same.
- It is decided to start at more Value Added Courses in all the departments.
- Chairman instructed the curriculum committee to collect feedback from all the stakeholders regarding teaching learning process during the quarter and present report in next meeting.

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Agenda 3:

IQAC (Internal Quality Assurance Cell) has been formed with the following list of members (doc attached) Member assigned for task of in-charge ship for NAAC Each member has been assigned specific task and to monitor it.

Agenda 4:

Acquainting all the teaching and non-teaching staff members about NAAC The teaching and non-teaching staff members given task to work on SAR systematically. Each staff member was explained each specific criterion which was assigned to him /her along with download information of that specific criteria formats from NAAC website.

Agenda 5:

IQAC decided to adopt and implement "Comprehensive Academic Enrichment Programme" as Best Practice for the session. All the HoD's instructed to work upon the same.

Meeting concluded with vote of thanks by IQAC coordinator.



Dr. Tripty Rahangdale
IQAC Coordinator



Dr. B. Gurudutt Nayak
IQAC Chairman

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2021-2022/02

Date: 08/10/2021

NOTICE

The second quarterly IQAC meeting of Mansarovar Dental College for session 2021-2022 will be held on 12/10/2021 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
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17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

Contd...2

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The agenda for the meeting is as follows:

1. To review the minutes of last meeting held on 9/07/2021.
2. Review of Research, Innovations and Extension Activities
3. Preparation of IQAC for NAAC inspection.
4. Responsibilities of IQAC.
5. Activities conducted by different of Committees
6. To start Center of Excellence in the departments.


Dr. Tripty Rahangdale
IQAC Coordinator

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



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Institutional Quality Assurance Committee Academic Year 2021-2022

Date: 12/10/2021

The second quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2021-2022 was held on 12/10/2021 at 01:30 pm in conference room.

Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Member of management	Mr. Sachin Jain	
3	Coordinator of IQAC	Dr. Tripty Rahangdale	
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Agenda:

1. To review the minutes of last meeting held on 9/07/2021.
2. Review of Research, Innovations and Extension Activities
3. Preparation of IQAC for NAAC inspection.
4. Responsibilities of IQAC.
5. Activities conducted by different Committees
6. To start Center of Excellence in the departments.
7. To conduct Orientation program for newly admitted post graduate students.

Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 09/07/2021 and action taken report.

S. No	Agenda Points	Detailed action	Owner
1	Agenda 2: Review of Curricular Aspects	<ul style="list-style-type: none"> - MPMSU university curriculum effectively implemented at all the batches. - Value added courses and interdisciplinary courses were conducted for better understanding of the subject and for development of an individual in context to the society values. - Feedback collected from the students checked and analyzed and based on the data collected further action implemented. 	Curriculum committee
2	Agenda 3: Member assigned for task of inchargeship for NAAC	<ul style="list-style-type: none"> - All criteria heads has provided information and documents for respective NAAC criterias, publication details, library, maintenance, E-content development, SOP's, alumni meets, trainings provided to students etc. - HOD's sensitized the students on gender sensitization, code of conduct, anti-ragging etc to ensure that maximum students should actively participate in sports and extra-curricular activities. 	Criteria Heads

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3	Agenda 4: Acquainting all the teaching and non-teaching staff about NAAC	- All staff acquainted about the NAAC and duties assigned and explained by the respective criteria heads.	IQAC
4	Agenda 5: Adopting "Comprehensive Academic Enrichment Programme" as Best Practice for the session.	- All the HoD's were instructed about the Best Practice and discussion made upon the same regarding the curriculum enrichment.	All HoD's

Agenda 2:

- I. Chairman IQAC suggested getting sponsored research projects by NGO, industries, corporate houses, international bodies, endowments etc.
- II. It is decided to hold 3 to 4 workshops/ seminars on Intellectual Property Rights.
- III. Chairman IQAC suggested providing Name of faculties who receives State/International awards so as to enable the institution to provide incentives to such faculties.
- IV. It was suggested by the IQAC Chairman to conduct Extension Activities that sensitizes students to social issues and holistic development, and report in the next meeting.
- V. It was also decided to conduct Outreach program during next two quarters in collaboration with NSS/NCC/Red cross society.

Agenda 3:

Preparation of IQAC for NAAC assessment Detailed discussion on NAAC assessment was done:

Members of IQAC briefed work done by them. During the institutional visit the NAAC peer teams will interact with the IQACS to know the progress, functioning as well quality sustenance initiatives undertaken by them.

Agenda4:

Responsibilities of IQAC:

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details.

Agenda 5:

Associate HOD's present in the meeting put forth activities conducted by respective committees working under him/her.


Agenda 6:


To start Center of Excellence in the departments:

Resolution: A center of excellence is a team, a shared facility or an entity that provides leadership, best practices, research, support and/or training for a focus area for the students as well as for the faculties. It is suggested to establish the Center of Excellence in Dental.

Agenda 7:

Orientation day has to be organized for the post graduate students once the counseling is over.
Meeting concluded with vote of thanks by IQAC coordinator.


Dr. Tripty Rahangdale
IQAC Coordinator


Dr. B. Gurudutt Nayak
IQAC Chairman

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2021-2022/03

Date: 04/01/2022

NOTICE

The third quarterly IQAC meeting of Mansarovar Dental College for session 2021-2022 will be held on 07/01/2022 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1	Chairperson	Dr. B. Gurudutt Nayak
2	Member of management	Mr. Sachin Jain
3	Coordinator of IQAC	Dr. Tripty Rahangdale
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9	Faculty member 2	Dr. Preeti Bhardwaj
10	Faculty member 3	Dr. S Prabhu
11	Faculty member 4	Dr. Amita Gupta
12	Faculty member 5	Dr. Sagar S Khanna
13	Nominee from local society	Dr. Madan Mohan Singh Kuhswah
14	Nominee from students	Miss. Kaveri Suresh
15	Nominee from alumni	Dr. Sanjula Chaturvedi
16	Nominee from employer	Mrs. Manjula Tiwari
17	Nominee from stake holder	Mr. Gaurav Tiwari
18	Nominee from industrialist	Mr. Abhishek Nigam

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The agenda for the meeting is as follows:

1. To review the minutes of last meeting held on 12/10/2021.
2. Review of Student Support Activities of the Institution.
3. Welfare measure for Teaching and Non- Teaching Staff
4. Auditing of the institutional expenditure
5. Activities under Institutional Values


Dr. Tripty Rahangdale
IQAC Coordinator

Cc to:

- a) Chairman
- b) Principal
- c) IQAC members



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Institutional Quality Assurance Committee Academic Year 2021-2022

Date: 07/01/2022

The third quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2021-2022 was held on 07/01/2022 at 01:30 pm in conference room.

Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Member of management	Mr. Sachin Jain	
3	Coordinator of IQAC	Dr. Tripty Rahangdale	
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Agenda:

1. To review the minutes of last meeting held on 12/10/2021.
2. Review of Student Support Activities of the Institution.
3. Welfare measure for Teaching and Non- Teaching Staff
4. Auditing of the institutional expenditure
5. Activities under Institutional Values.

Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 12/10/2021 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	Agenda 2: Review of Research, Innovations and Extension Activities	<ul style="list-style-type: none"> - 4 PG students benefitted from research grant from Shail industries. - IPR programme conducted title named Endodontic microscopy, Drug abuse and its management, Career opportunity for clinical research in India. - Seminar and workshop conducted on Digital dentistry. - MOU signed with Vindhya Herbal, Chavan herbal Pharma, National association for the blind and Tilak convent school. Copies of the signed MOU sent to all the HOD's. - FDP held with the title Best practices for visualizing research data and study results. 	IQAC members
2	Agenda 3: Preparation of IQAC for NAAC inspection.	<ul style="list-style-type: none"> - Members of IQAC briefed the work done by them - Research, innovation and extension activities enlisted. - Faculty development programmes enlisted. - IPR workshops and seminars enlisted - Feedback of stakeholders analyzed and requisite action implemented. - Preparation of SSR analyzed. 	IQAC members
4	Agenda 5: Activities conducted by different Committees	<ul style="list-style-type: none"> - Activities conducted by the committee presented to the IQAC 	Committee chairperson
5	Agenda 7: Orientation day program for newly admitted post graduate students	<ul style="list-style-type: none"> - Orientation day organized on 1st December 2021 for the Newly admitted MDS Batch 	Principal office

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Agenda 2:

1. In the meeting review was held regarding number of students getting scholarship from govt and institution. Advised to apply for scholarship to concerned govt departments through eligible students. And it was also decided to provide scholarship to needy students from institution budget.
2. Review on progress achieved under capability enhancement schemes, Vocational Education and Training Program was held.
3. It is decided to guide interested students for competitive examinations and career counseling to needy students.
4. IQAC Chairman suggested keeping records of student proceeding to higher education and students' opted different career.

Agenda 3:

1. Welfare programs available in the institution for teaching and non- teaching staff was reviewed and observed that there sufficient programs. IQAC Chairman advised to keep record of teaching and non-teaching staff availing these benefits and also to give awareness among staff and students regarding availability of programs for their welfare.
2. Review conducted on number of faculty development programs conducted by the institution and also programs attended by the faculty outside the institution conducted by other agencies. It was decided to give more thrust on this issue during the year 2021-22.
3. It was also decided to have more number of quality initiatives by IQAC for promotion quality culture in the institution during the year 2021-22.

Agenda 4:

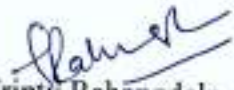
Committees felt happy regarding conducting of audit by internal and external agencies in the institution at regular intervals. Account section was advised to attend to the observations made in the Audit and provide compliance.

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Agenda 5:

1. Committee members agreed to organize more number of gender equity promotion programs.
2. To have Waste management, Rain Harvesting system in the institution.
3. To make campus plastic free and Paperless office.
4. It is decided to celebrate all national festival in the institution during the year 2021-22.

Meeting concluded with vote of thanks by IQAC coordinator.


Dr. Tripty Rahangdale
IQAC Coordinator


Dr. B. Gurudutt Nayak
IQAC Chairman

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2021-2022/04

Date: 18/04/2022

NOTICE

The fourth quarterly IQAC meeting of Mansarovar Dental College for session 2021-2022 will be held on 23/04/2022 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1	Chairperson	Dr. B. Gurudutt Nayak
2	Member of management	Mr. Sachin Jain
3	Coordinator of IQAC	Dr. Tripty Rahangdale
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Contd...2

(2)

The agenda for the meeting is as follows:

1. To review the minutes of last meeting held on 07/01/2022.
2. Review of Progress made under Action Plan.
3. Review on document preparation for NAAC.
4. Other preparation for NAAC.
5. Orientation program for Newly admitted Undergraduate students.
6. College Innovation cell registration to be done to MOE's INNOVATION CELL under Institution's Innovation Council through Institution portal.


Dr. Tripty Rahangdale
IQAC Coordinator

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



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Institutional Quality Assurance Committee ACADEMIC YEAR 2021-2022

Date: 23/04/2022

The fourth quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2021-2022 was held on 23/04/2022 at 01:30 pm in conference room.

Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Member of management	Mr. Sachin Jain	
3	Coordinator of IQAC	Dr. Tripty Rahangdale	
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(2)

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2. Review of Progress made under Action Plan.
3. Review on document preparation for NAAC.
4. Other preparation for NAAC.
5. Orientation program for Newly admitted Undergraduate students.
6. College Innovation cell registration to be done to MOE's INNOVATION CELL under Institution's Innovation Council through Institution portal.

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Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 07/01/2022 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	Agenda 2: Review of Student Support Activities of the Institution.	- Tabulated number of students placed in higher education; qualifying in state, national and international exams and awards and medals for outstanding performance in sports and cultural activities.	Principal Office
2	Agenda 3: Welfare measure for Teaching and Non-Teaching Staff	- Faculties attending conferences and workshops are considered. Conducted various professional development programmes, administrative training programs for teaching and non teaching staffs.	Principal Office
3	Agenda 4: Auditing of the institutional expenditure.	- Audit for the last year done and report submitted to the head office.	Corporate office
4	Agenda 5: Activities under Institutional Values	- Gender sensitization programs organized under gender equity. - National festivals celebrated throughout the year for communal harmony. - Field visit of students to Water treatment plant. - Under green campus initiative plantation done.	Department of Public health Dentistry

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Agenda 2:

IQAC coordinator brought to the notice of the committee the outcome achieved on the action plan chalked out by the IQAC in the beginning of the year towards quality enhancement as follows:

Plan of Action	Achievements
<ul style="list-style-type: none">• To enhance gender equity , environment, citizenship role• To enhance student centric methods in teaching learning process• To initiate Teacher and student performance monitoring mechanism• Effective and efficient feedback system ,outcome from this is used for system improvement• To implement rigorously decentralization , participative discussion in governance	<ul style="list-style-type: none">• Activities initiated to meet the objectives• Value added courses, problem based learning, group discussion, effective use of internet in learning initiated• Feedback systems, CPA cards initiated• Feedback recommendations are implemented• IQAC ,established and implemented

Agenda 3:

IQAC resolved that supporting documents for all metrics must be printed and filed properly at college and department levels. The data must be correct and validated at institute level and department level. Thereafter the Head of the institute presented the status of documentation as per the checklist provided.

Agenda 4:

All the teaching staff, Non teaching staff, Students, Alumni be sensitized regarding forthcoming NAAC inspection. All signage's, boards and other material must be displayed properly at prominent places to convey the strengths of the institute and departments.

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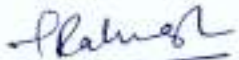
Agenda 5:

Duties Assigned to the faculties for the orientation day for undergraduate students.
Minute to minute orientation day schedule to be shared at the principal office.

Agenda 6:

IQAC member appointed to apply College Innovation cell to MOE's INNOVATION CELL under Institution's Innovation Council through Institution portal.

Meeting concluded with vote of thanks by IQAC coordinator.



Dr. Tripty Rahangdale
IQAC Coordinator



Dr. B. Gurudutt Nayak
IQAC Chairman