

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2020-2021/01

Date: 14/07/2020

NOTICE

The first quarterly IQAC meeting of Mansarovar Dental College for session 2020-2021 will be held online on 17/07/2020 at 1:30 pm on zoom meeting. All committee members are requested to attend the meeting.

| Sr. No. | Position | Name of the person |
|---------|----------------------------------------|-------------------------------|
| 1. | Chairperson | Dr. B. Gurudutt Nayak |
| 2. | Member of management | Mr. Sachin Jain |
| 3. | Coordinator of IQAC | Dr. Tripty Rahangdale |
| 4. | Steering committee Coordinator of NAAC | Dr. Nishi Mishra |
| 5. | Senior administrative officer 1 | Ms. Chitra Verma |
| 6. | Senior administrative officer 2 | Mr. Basant Verma |
| 7. | Senior administrative officer 3 | Mrs. Shraddha Nigam |
| 8. | Faculty member 1 | Dr. Himanshu Khashu |
| 9. | Faculty member 2 | Dr. Sunil Kumar |
| 10. | Faculty member 3 | Dr. S Prabhu |
| 11. | Faculty member 4 | Dr. Amita Gupta |
| 12. | Faculty member 5 | Dr. Sagar S Khanna |
| 13. | Nominee from local society | Dr. Madan Mohan Singh Kushwah |
| 14. | Nominee from students | Miss. Shraddha Malpani |
| 15. | Nominee from alumni | Dr. Sanjula Chaturvedi |
| 16. | Nominee from employer | Mrs. Manjula Tiwari |
| 17. | Nominee from stake holder | Mr. Gaurav Tiwari |
| 18. | Nominee from industrialist | Mr. Abhishek Nigam |

Contd...2

(2)

The agenda for the meeting is as follows:

1. To review the minutes of last meeting held on 24/04/2020.
2. Review of Curricular Aspects
3. Teaching Learning and Evaluation
4. Action Plan for 2020-21


Dr. Tripty Rahangdale
IQAC Coordinator

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,

Ward No. 84, Kolar Road, Bhopal (M.P) 462042

Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

Institutional Quality Assurance Committee ACADEMIC YEAR 2020-2021

Date: 17/07/2020

The first quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2020-2021 was held online on zoom meeting on 17/07/2020 at 01:30 pm.

Institutional Quality Assurance Committee Members:

| Sr. No. | Position | Name of the person | Signature |
|---------|-------------------------------------------|----------------------------------|-----------|
| 1. | Chairperson | Dr. B. Gurudutt Nayak | |
| 2. | Member of management | Mr. Sachin Jain | |
| 3. | Coordinator of IQAC | Dr. Tripty Rahangdale | |
| 4. | Steering committee Coordinator of NAAC | Dr. Nishi Mishra | |
| 5. | Senior administrative officer 1 | Ms. Chitra Verma | |
| 6. | Senior administrative officer 2 | Mr. Basant Verma | |
| 7. | Senior administrative officer 3 | Mrs. Shraddha Nigam | |
| 8. | Faculty member 1 | Dr. Himanshu Khashu | |
| 9. | Faculty member 2 | Dr. Sunil Kumar | |
| 10. | Faculty member 3 | Dr. S Prabhu | |
| 11. | Faculty member 4 | Dr. Amita Gupta | |
| 12. | Faculty member 5 | Dr. Sagar S Khanna | |
| 13. | Nominee from local society | Dr. Madan Mohan Singh Kushwah | |
| 14. | Nominee from students | Miss. Shraddha Malpani | |
| 15. | Nominee from alumni | Dr. Sanjula Chaturvedi | |
| 16. | Nominee from employer | Mrs. Manjula Tiwari | |
| 17. | Nominee from stake holder | Mr. Gaurav Tiwari | |
| 18. | Nominee from industrialist | Mr. Abhishek Nigam | |

Contd...2

(2)

Agenda:

1. To review the minutes of last meeting held on 24/04/2020.
2. Review of Curricular Aspects
3. Teaching Learning and Evaluation
4. Action Plan for 2020-21

Contd...3

Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 24/04/2020 and action taken report.

| S. No. | Agenda Points | Detailed action | Owner |
|--------|----------------------------------------------------------------------------|-----------------------------------|-----------|
| 1 | Agenda 2: Effective teaching and learning during covid-19 pandemic. | Online platform used for lectures | All HOD's |

Agenda 2:

- Decision was taken to monitor effective implementation of curriculum in all programs & courses. To keep relevant records for same.
- It is decided to start at least two New Value Added Courses in all the departments.
- Chairman instructed the Feedback committee chairman to collect feedback from students, alumni, parents and teachers regarding teaching learning process during the quarter and present report in next meeting.

Agenda 3:

- Activities conducted and progress under teaching learning and evaluation was reviewed and following are the decisions taken.
- It is decided to assess Slow Learners and Advanced Learners after admission and to organize special programs and remedial courses and allotment of Mentors.
- Chairman requested faculty to have Innovation and Creativity in Teaching and Learning.
- Working of Examination Grievance Committee was reviewed. It is found that no such grievances received in the past.

Agenda 4:

It is decided to implement following activities towards quality enhancement in the institution during 2020-21.

- To enhance gender equity , environment, citizenship role
- To enhance student centric methods in teaching learning process
- To initiate Teacher and student performance monitoring mechanism
- Effective and efficient feedback system ,outcome from this is used for system improvement
- To implement rigorously decentralization, participative discussion in governance.

Chairman IQAC informed the entire Associate Professor's to present Activity Report of the Committees working under Him/her in the next meeting.

Meeting concluded with vote of thanks by IQAC coordinator.


Dr. Tripty Rahangdale
IQAC Coordinator


Dr. B. Gurudutt Nayak
IQAC Chairman

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2020-2021/02

Date: 05/10/2020

NOTICE

The second quarterly IQAC meeting of Mansarovar Dental College for session 2020-2021 will be held on 08/10/2020 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

| Sr. No. | Position | Name of the person |
|---------|----------------------------------------|-------------------------------|
| 1. | Chairperson | Dr. B. Gurudutt Nayak |
| 2. | Member of management | Mr. Sachin Jain |
| 3. | Coordinator of IQAC | Dr. Tripty Rahangdale |
| 4. | Steering committee Coordinator of NAAC | Dr. Nishi Mishra |
| 5. | Senior administrative officer 1 | Ms. Chitra Verma |
| 6. | Senior administrative officer 2 | Mr. Basant Verma |
| 7. | Senior administrative officer 3 | Mrs. Shraddha Nigam |
| 8. | Faculty member 1 | Dr. Himanshu Khashu |
| 9. | Faculty member 2 | Dr. Sunil Kumar |
| 10. | Faculty member 3 | Dr. S Prabhu |
| 11. | Faculty member 4 | Dr. Amita Gupta |
| 12. | Faculty member 5 | Dr. Sagar S Khanna |
| 13. | Nominee from local society | Dr. Madan Mohan Singh Kushwah |
| 14. | Nominee from students | Miss. Shraddha Malpani |
| 15. | Nominee from alumni | Dr. Sanjula Chaturvedi |
| 16. | Nominee from employer | Mrs. Manjula Tiwari |
| 17. | Nominee from stake holder | Mr. Gaurav Tiwari |
| 18. | Nominee from industrialist | Mr. Abhishek Nigam |

Contd...2

(2)

The agenda for the meeting is as follows:

1. To review the minutes of last meeting held on 17/07/2020.
2. Review of Research, Innovations and Extension Activities
3. Infrastructure and Learning Resource
4. Activities conducted by different Committees
5. Best Practices to be adopted


Dr. Tripty Rahangdale
IQAC Coordinator

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,

Ward No. 84, Kolar Road, Bhopal (M.P) 462042

Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

Institutional Quality Assurance Committee ACADEMIC YEAR 2020-2021

Date: 08/10/2020

The second quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2020-2021 was held on 08/10/2020 at 01:30 pm in conference room.

Institutional Quality Assurance Committee Members:

| Sr. No. | Position | Name of the person | Signature |
|---------|-------------------------------------------|----------------------------------|-----------|
| 1. | Chairperson | Dr. B. Gurudutt Nayak | |
| 2. | Member of management | Mr. Sachin Jain | |
| 3. | Coordinator of IQAC | Dr. Tripty Rahangdale | |
| 4. | Steering committee Coordinator of NAAC | Dr. Nishi Mishra | |
| 5. | Senior administrative officer 1 | Ms. Chitra Verma | |
| 6. | Senior administrative officer 2 | Mr. Basant Verma | |
| 7. | Senior administrative officer 3 | Mrs. Shraddha Nigam | |
| 8. | Faculty member 1 | Dr. Himanshu Khashu | |
| 9. | Faculty member 2 | Dr. Sunil Kumar | |
| 10. | Faculty member 3 | Dr. S Prabhu | |
| 11. | Faculty member 4 | Dr. Amita Gupta | |
| 12. | Faculty member 5 | Dr. Sagar S Khanna | |
| 13. | Nominee from local society | Dr. Madan Mohan Singh Kushwah | |
| 14. | Nominee from students | Miss. Shraddha Malpani | |
| 15. | Nominee from alumni | Dr. Sanjula Chaturvedi | |
| 16. | Nominee from employer | Mrs. Manjula Tiwari | |
| 17. | Nominee from stake holder | Mr. Gaurav Tiwari | |
| 18. | Nominee from industrialist | Mr. Abhishek Nigam | |

Contd...2

Agenda:

1. To review the minutes of last meeting held on 17/07/2020.
2. Review of Research, Innovations and Extension Activities
3. Infrastructure and Learning Resource
4. Activities conducted by different Committees
5. Best Practices to be adopted

Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 17/07/2020 and action taken report.

| S. No. | Agenda Points | Detailed action | Owner |
|--------|---------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1 | Agenda 2: Review of Curricular Aspects | <ul style="list-style-type: none"> - Curriculum strictly implemented in all the batches. - Value added courses were chosen and conducted based on current trends. - Feedback collected from all the stakeholders, evaluated and necessary action taken | All HOD's |
| 2 | Agenda 3: Teaching Learning and Evaluation | <ul style="list-style-type: none"> - Mentoring system for effective student progression was formulated. - Slow learners identified and remedial classes scheduled. | All HOD's |
| 3 | Agenda 4: Action Plan for 2020-21 | <ul style="list-style-type: none"> - Action plan for academic year was planned at the beginning of the session casing the gender equity, environment, citizenship role, enhancing student centric methods in teaching learning process, initiating Teacher and student performance monitoring mechanism and feedback system. | Principal office |

Agenda 2:-

- Chairman IQAC suggested getting sponsored research projects by NGO, industries, corporate houses, endowments etc...
- It is decided to hold 3 to 4 workshops/ seminars on Intellectual Property Rights.
- Chairman IQAC suggested providing Name of faculties who receives awards so as to enable the institution to provide incentives to such faculties.
- It was suggested by the IQAC Chairman to conduct Extension Activities that sensitizes students to social issues and holistic development, and report in the next meeting.

It was also decided to conduct Outreach program during next two quarters in collaboration with NSS/NCC/Red cross society.

Contd...4

Agenda 3:-

- Review was conducted regarding availability of facilities for teaching learning – classrooms, laboratories and computer equipments.
- Chairman IQAC instructed to initiate action to connect all classrooms with Wi-Fi/LAN.
- It is decided to allocate sufficient budget for infrastructure augmentation.
- Review conducted regarding availability of reference books, journals for the use of students and staffs in the library department wise, chief librarian is informed to take indent from all HOD's regarding requirements of text books, reference books and journals.

Agenda 4:

Associate Deans present in the meeting put forth activities conducted by respective committees working under him/her.

Agenda 5:-

It is accepted in the committee "Improving faculty research and publications", and "Best Teacher Award for excelling in teaching at Mansarovar Dental College", as Two best practices for this current year

Meeting concluded with vote of thanks by IQAC coordinator.


Dr. Tripty Rahangdale
IQAC Coordinator


Dr. B. Gurudutt Nayak
IQAC Chairman

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2020-2021/03

Date: 19/04/2021

NOTICE

The third quarterly IQAC meeting of Mansarovar Dental College for session 2020-2021 will be held on 22/04/2021 at 1:30 pm in conference room. The meeting will be conducted with all the standard covid protocols. All committee members are requested to attend the meeting.

| Sr. No. | Position | Name of the person |
|---------|----------------------------------------|-------------------------------|
| 1. | Chairperson | Dr. B. Gurudutt Nayak |
| 2. | Member of management | Mr. Sachin Jain |
| 3. | Coordinator of IQAC | Dr. Tripty Rahangdale |
| 4. | Steering committee Coordinator of NAAC | Dr. Nishi Mishra |
| 5. | Senior administrative officer 1 | Ms. Chitra Verma |
| 6. | Senior administrative officer 2 | Mr. Basant Verma |
| 7. | Senior administrative officer 3 | Mrs. Shraddha Nigam |
| 8. | Faculty member 1 | Dr. Himanshu Khashu |
| 9. | Faculty member 2 | Dr. Sunil Kumar |
| 10. | Faculty member 3 | Dr. S Prabhu |
| 11. | Faculty member 4 | Dr. Amita Gupta |
| 12. | Faculty member 5 | Dr. Sagar S Khanna |
| 13. | Nominee from local society | Dr. Madan Mohan Singh Kushwah |
| 14. | Nominee from students | Miss. Shraddha Malpani |
| 15. | Nominee from alumni | Dr. Sanjula Chaturvedi |
| 16. | Nominee from employer | Mrs. Manjula Tiwari |
| 17. | Nominee from stake holder | Mr. Gaurav Tiwari |
| 18. | Nominee from industrialist | Mr. Abhishek Nigam |

Contd...2

The agenda for the meeting is as follows:

1. To review the minutes of last meeting held on 8/10/2020.
2. Review of Progress made under Action Plan
3. Review on the online classes arranged during pandemic and plan of action on covid protocol
4. Auditing of the institutional expenditure


Dr. Tripty Rahangdale
IQAC Coordinator

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,

Ward No. 84, Kolar Road, Bhopal (M.P) 462042

Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

Institutional Quality Assurance Committee ACADEMIC YEAR 2020-2021

Date: 22/04/2021

The third quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2020-2021 was held on 22/04/2021 at 01:30 pm in conference room maintaining all the standard covid protocols.

Institutional Quality Assurance Committee Members:

| Sr. No. | Position | Name of the person | Signature |
|---------|-------------------------------------------|----------------------------------|-----------|
| 1 | Chairperson | Dr. B. Gurudutt Nayak | |
| 2 | Member of management | Mr. Sachin Jain | |
| 3 | Coordinator of IQAC | Dr. Tripty Rahangdale | |
| 4 | Steering committee Coordinator of NAAC | Dr. Nishi Mishra | |
| 5 | Senior administrative officer 1 | Ms. Chitra Verma | |
| 6 | Senior administrative officer 2 | Mr. Basant Verma | |
| 7 | Senior administrative officer 3 | Mrs. Shraddha Nigam | |
| 8 | Faculty member 1 | Dr. Himanshu Khashu | |
| 9 | Faculty member 2 | Dr. Sunil Kumar | |
| 10 | Faculty member 3 | Dr. S Prabhu | |
| 11 | Faculty member 4 | Dr. Amita Gupta | |
| 12 | Faculty member 5 | Dr. Sagar S Khanna | |
| 13 | Nominee from local society | Dr. Madan Mohan Singh Kushwah | |
| 14 | Nominee from students | Miss. Shraddha Malpani | |
| 15 | Nominee from alumni | Dr. Sanjula Chaturvedi | |
| 16 | Nominee from employer | Mrs. Manjula Tiwari | |
| 17 | Nominee from stake holder | Mr. Gaurav Tiwari | |
| 18 | Nominee from industrialist | Mr. Abhishek Nigam | |

Contd...2

Agenda:

1. To review the minutes of last meeting held on 8/10/2020.
2. Review of Progress made under Action Plan
3. Review on the online classes arranged during pandemic and plan of action on covid protocol
4. Auditing of the institutional expenditure

Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 08/10/2020 and action taken report.

| S. No. | Agenda Points | Detailed action | Owner |
|--------|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| 1 | Agenda 2: Review of Research, Innovations and Extension Activities | - Lasers in dentistry seminar on intellectual property rights conducted on 13/11/2020 by Dr. Himanshu Khashu. | Principal office |
| 2 | Agenda 3: Infrastructure and Learning Resource | - Enlisted new textbooks of latest edition, speciality textbooks and journals purchased, advanced equipments purchased for speciality departments. | Principal office, Corporate office |
| 3 | Agenda 4: Activities conducted by different Committees | - New initiatives from all the committees enlisted and followed regularly | Committee Chairman |

Agenda 2:

IQAC coordinator brought to the notice of the committee the outcome achieved on the action plan chalked out by the IQAC in the beginning of the year towards quality enhancement as follows:

| Plan of Action | Achievements |
|---------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> To enhance gender equity , environment, citizenship role | <ul style="list-style-type: none"> Activities initiated to meet the objectives |
| <ul style="list-style-type: none"> To enhance student centric methods in teaching learning process | <ul style="list-style-type: none"> Value added courses, problem based learning, group discussion, effective use of internet in learning initiated |
| <ul style="list-style-type: none"> To initiate Teacher and student performance monitoring mechanism | <ul style="list-style-type: none"> Feedback systems, CPA cards initiated |
| <ul style="list-style-type: none"> Effective and efficient feedback system ,outcome from this is used for system improvement | <ul style="list-style-type: none"> Feedback recommendations are implemented |
| <ul style="list-style-type: none"> To implement rigorously decentralization , participative discussion in governance | <ul style="list-style-type: none"> IQAC ,established and implemented |

Agenda 3:

The covid 19 pandemic and subsequent lockdown on March 22nd made us to start online classes, on this context institution planned to conduct online classes.


The entire respective department HOD's are directed to prepare and submit SOP's in regard to pandemic, organized an orientation program on protocol for covid protection- usage of PPE.

Agenda 4:

Committees felt happy regarding conducting of audit by the institution at regular intervals. Account section was advised to attend to the observations made in the Audit and provide compliance.

Meeting concluded with vote of thanks by IQAC coordinator.


Dr. Tripty Rahangdale
IQAC Coordinator


Dr. B. Gurudutt Nayak
IQAC Chairman