

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2019-2020/01

Date: 11/06/2019

NOTICE

The first quarterly IQAC meeting of Mansarovar Dental College for session 2019-2020 will be held on 14/06/2019 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Sunil Kumar
10.	Faculty member 3	Dr. Brijesh Ruparelia
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Khuswah
14.	Nominee from students	Miss. Priyal Thakur
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

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The agenda for the meeting is as follows:

1. To review the minutes of last meeting held on 19/04/2019.
2. Reconstitution of IQAC 2019-20.
3. Plan of Action for the academic year 2019-20.
4. Identification of Slow Learners and Advanced Learners.
5. Effective immunization of stakeholders.


Dr. Tripty Rahangdale
IQAC Coordinator

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,

Ward No. 84, Kolar Road, Bhopal (M.P) 462042

Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

Institutional Quality Assurance Committee ACADEMIC YEAR 2019-2020

Date: 14/06/2019

The first meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2019-20 was held in the Conference room on 14/06/2019 at 01:30 pm.

Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5.	Senior administrative officer 1	Ms. Chitra Verma	
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18.	Nominee from industrialist	Mr. Abhishek Nigam	

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Agenda:

1. To review the minutes of last meeting held on 19/04/2019.
2. Reconstitution of IQAC 2019-20.
3. Plan of Action for the academic year 2019-20.
4. Identification of Slow Learners and Advanced Learners.
5. Effective immunization of stakeholders.

(3)

Minutes of the Meeting:

IQAC Coordinator Dr. Tripty Rahangdale welcome all the members present in the meeting.

Agenda 1: Confirmation of the minutes of the previous meeting held on 19/04/2019 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
2	Agenda3: Review Student support and progression.	University results and incremental pass percentage was evaluated. Students progressing for higher education were molded better through numerous programs conducted on competitive exam and future perspective in dentistry. Higher education details were documented.	

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Agenda: 2

The restructured composition of IQAC was presented.

The functions and role of IQAC in sustaining the quality of the academic programmes of the Institution was highlighted.

New IQAC members:

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
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18.	Nominee from industrialist	Mr. Abhishek Nigam

Agenda: 3

Plan of Action for the academic year was devised and the measures to be taken were presented.

To sustain quality, Concept Level test for first year students to be given in order to analyze their strengths and weakness.

- a. It is decided to implement following activities towards quality enhancement in the institution during 2019-20.
- b. Identify implement and evaluate student centric methods in teaching learning process.
- c. To intensify outgoing students, placement / progression to higher education mechanism.
- d. Establish method of analysis of results of student pass percentage in all the subjects and use it for improving the performance of the program output.
- e. To maintain transparency and effective mechanism for internal assessment examination and resolve any such grievances.

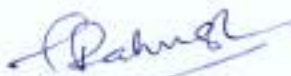
Agenda: 4

To identify slow and advanced learners in all subjects of UG programs and initiate remedial drill.

Agenda: 5

Effective immunization of stake holders.

Meeting concluded with vote of thanks by IQAC coordinator.



Dr. Tripty Rahangdale
IQAC Coordinator



Dr. B. Gurudutt Nayak
IQAC Chairman

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2019-2020/02

Date: 16/09/2019

NOTICE

The second quarterly IQAC meeting of Mansarovar Dental College for session 2019-2020 will be held on 19/09/2019 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
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10.	Faculty member 3	Dr. S. Prabhu
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Priyal Thakur
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
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18.	Nominee from industrialist	Mr. Abhishek Nigam

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The agenda for the meeting is as follows:

1. To review the minutes of last meeting held on 14/06/2019.
2. Research and Development Activities
3. Student Feedback Forms
4. Academic and Administrative Audit
5. Review of Activities conducted by Committees
6. Best Practices to be adopted during the Academic Year
7. Any other matter with the permission of chair.


Dr. Tripty Rahangdale
IQAC Coordinator

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



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Institutional Quality Assurance Committee ACADEMIC YEAR 2019-2020

Date: 19/09/2019

The second meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2019-20 was held in the Conference room on 19/09/2019 at 01:30 pm.

Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
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Agenda:

1. To review the minutes of last meeting held on 14/06/2019.
2. Research and Development Activities
3. Student Feedback Forms
4. Academic and Administrative Audit
5. Review of Activities conducted by Committees
6. Best Practices to be adopted during the Academic Year
7. Any other matter with the permission of chair.

Contd...3

Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC and encouraged members to support and strengthen.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 19/04/2019 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	Agenda 2: Reconstitution of IQAC 2019-20.	<ul style="list-style-type: none"> -Reframe of new committee members for the IQAC conducted. -Enumeration of roles and responsibilities of IQAC members to ensure quality in academic programs and holistic development of an individual discussed. 	Principal Office
2	Agenda 3: Plan of Action for the academic year 2019-20.	<ul style="list-style-type: none"> - Course orientation for the newly joined undergraduates BDS 2019-2020 batch as well as start up of newly joined postgraduate MDS 2019-2020 Batch given. - Effective implementation of BDS and MDS curriculum through curriculum committee. - Value added courses by the speciality department to be conducted. - Health days and national days to be celebrated to create holistic development of the people in community. 	Principal Office

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3	Agenda 4: Identification of Slow Learners and Advanced Learners.	-Slow learners and advanced learners were identified and organized innovative programs and remedial courses.	All HOD's
4	Agenda 5: Effective immunization of stakeholders.	Effectively immunized all students and health care providers with hepatitis- B vaccine.	Public health department

Agenda 2:

Agenda wise review conducted by the Chairman and following points discussed

- It was unanimously agreed to enhance Research & Development activities by motivating teacher quality improvement, in encouraging the research based work culture and in recommending student centric core projects.
- IQAC recommended that R&D department introduce incentives for publications in high impact factor journals at regular intervals.

Agenda 3:

- It is suggested that Head of the departments should utilize the information from the student feedback form for improving courses and infrastructure. And it was also requested to send the summary of the findings to IQAC.

Agenda 4:

- Decision was taken in IQAC to conduct Academic and Administrative Audits in each department on various quality parameters every year.

Agenda 5:

- Committee reviewed activities conducted by different committees during first quarter.

Agenda 6:

It is accepted in the committee "Student Mentorship Programme & Improving Teaching and Learning Process" are two best practices for this current year.

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Agenda 7:

Any other matter with the permission of chair.


Revision of treatment charges


- Patient treatment charges were revised keeping in mind the escalating costs and to ensure better treatment to the patients.
- However, this was done after taking inputs from all the stakeholders so that patients would not be unduly burdened.

Social initiatives

The students from the Department of Public Health Dentistry actively participated to raise awareness on the ill effects of smoking on World No Tobacco Day organized on 31/5/2019.

Meeting concluded with vote of thanks by IQAC coordinator.


Dr. Tripty Rahangdale
IQAC Coordinator


Dr. B. Gurudutt Nayak
IQAC Chairman

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2019-2020/03

Date: 18/11/2019

NOTICE

The third quarterly IQAC meeting of Mansarovar Dental College for session 2019-2020 will be held on 21/11/2019 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
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18.	Nominee from industrialist	Mr. Abhishek Nigam

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(2)

The agenda for the meeting is as follows:

1. To review the minutes of last meeting held on 19/09/2019.
2. Collection of feedback forms from stakeholders and analysis of the forms collected.
3. Preparatory measures for IQAC symposium.
4. Result analysis and Affirmative Action plan.
5. Review of Outcome achieved on Plan of action towards quality enhancement.



Dr. Tripty Rahangdale
IQAC Coordinator

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



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Institutional Quality Assurance Committee Academic Year 2019-2020

Date: 21/11/2019

The third meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2019-20 was held in the Conference room on 21/11/2019 at 01:30 pm.

Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
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(2)

Agenda:

1. To review the minutes of last meeting held on 19/09/2019.
2. Collection of feedback forms from stakeholders and analysis of the forms collected.
3. Preparatory measures for IQAC symposium.
4. Result analysis and Affirmative Action plan.
5. Review of Activities under Institutional Values.
6. Review of Governance, Leadership and Management
7. Review of Outcome achieved on Plan of action towards quality enhancement.

Contd...3

Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1: Confirmation of the minutes of the previous meeting held on 19/09/2019 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	Agenda 2: Research and Development Activities	- Major projects given for postgraduate students, interdisciplinary and student research projects given for stakeholders. Innovative practices and presentations of the same are discussed and displayed in the innovative platform. Compilation of the research publications of the faculties.	All HOD's
2	Agenda 3: Student Feedback Forms	- Documentation of feedback from stakeholders and respective actions taken.	All HOD's
3	Agenda 4: Academic and Administrative Audit	A team comprising members from each department and office was formulated and conducted the audit.	Principal office
4	Agenda 6: Best Practices to be adopted during the Academic Year	- Formulated mentoring system for effective student progression for the academic year. - Value added courses were chosen and conducted based on current trends, relevance and value in job market. - Slow learners were identified and remedial classes organized	IQACmembers
5	Agenda 7: Any other matter with the permission of chair Revision of treatment charges	Revised treatment charges listed out and submitted to principal office for approval.	All HOD's and Principal office

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Agenda 2

It is decided to collect Structured Feedback from stakeholders – Students, Teachers, Employers, Alumni and Parents department wise. At institutional level all the forms are to be consolidated at the level of lead internal assessor and report to be generated and submit the report to the appropriate authority.

- It is suggested that feedback about the question paper from the students on the CAE could be taken up at the end of the test.

Agenda 3:

- Quality related seminars to create awareness among the faculty members through IQAC were initiated. Guest speakers to be invited were finalized.

Agenda 4:

- Result analysis various academic courses is assessed and the Staff members having 65% result were asked to meet Principal and Dean Examination for further remedial action. HOD's were requested to conduct special classes for the failure.

Agenda 5:

- Social activities to be conducted under social initiatives was discussed and finalized.
- Functioning of waste management, rainwater harvesting, plastic free campus, and paperless office system in the institution was reviewed.
- Availability of safety and security, counseling and common room for the students and staff was reviewed and decided to take necessary steps for gap identified.
- Decision was taken to keep records of celebrations of birth and death anniversaries and National festivals organized in the institution.

Agenda 6:

- Decided to organize professional/administrative training programs 2 each for teaching and non-teaching staff during current year
- Decided to depute more number of faculties to conference/workshops with financial support from the institution and to encourage teachers to attend orientation programs, short-term courses and refresher course
- Discussed regarding implementation of e-governance in areas of planning and development, administration, finance and accounts, students admission & support and Examination. IT department of the institution manages e-governances implementation – if any support/ Updation is required advised to bring it notice of the IQAC for needful.

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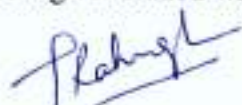
- The members of the committee were asked to take the preventive measures to control the sexual harassment & Anti ranging.

Agenda 7:

IQAC coordinator brought to the notice of the committee the outcome achieved on the action plan chalked out by the IQAC in the beginning of the year towards quality enhancement as follows:

Plan of Action	Achievements
<ul style="list-style-type: none">• Identify implement and evaluate student centric methods in teaching learning process.• To identify slow and advanced learners in all subjects of UG programs and initiate remedial drill.• To intensify outgoing students, placement progression to higher education mechanism• Establish method of analysis of results of student pass percentage in all the subjects and use it for improving the performance of the program output.• To maintain transparency and effective mechanism for internal assessment.	<ul style="list-style-type: none">• Students centric methods are effectively implemented in all the subjects which includes self learning methods, group discussion, learning by observing, assisting and by doing Internet and ICT facilities including WI-FI are strongly encouraged.• Committee for slow and advanced learners constituted as initiated effective measures for the same.• The institution has constituted placement and competitive examination cell which provides appropriate training to outgoing students for skill up gradation and knowledge enhancement and makes them more employable. Similar efforts are made for the students to perform better in competitive examination• The institution has established unique methods of result analysis by which the performance ranking of the subjects are arrived at and underperforming subjects are focused for improvement• Necessary efforts and mechanism are established to resolve such grievances.

Meeting concluded with vote of thanks by IQAC coordinator.



Dr. Tripty Rahangdale
IQAC Coordinator



Dr. B. Gurudutt Nayak
IQAC Chairman

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2019-2020/04

Date: 20/04/2020

NOTICE

The fourth quarterly IQAC meeting of Mansarovar Dental College for session 2019-2020 will be held online on 24/04/2020 on zoom meeting at 1:30 pm. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
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17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

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The agenda for the meeting is as follows:

1. To review the minutes of last meeting held on 21/11/2019.
2. Review of Activities under Institutional Values.
3. Review of Governance, Leadership and Management.



Dr. Tripty Rahangdale
IQAC Coordinator

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



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Institutional Quality Assurance Committee Academic Year 2019-2020

Date: 24/04/2020

The fourth quarterly IQAC meeting of Mansarovar Dental College for session 2019-2020 was held online on 24/04/2020 on zoom meeting at 1:30 pm. All committee members are requested to attend the meeting.

Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
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10.	Faculty member 3	Dr. S Prabhu	
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18.	Nominee from industrialist	Mr. Abhishek Nigam	

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Agenda:

1. To review the minutes of last meeting held on 21/11/2019.
2. Effective teaching and learning during covid-19 pandemic.

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Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 21/11/2019 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	Agenda 2: Collection of feedback forms from stakeholders and analysis of the forms collected.	Feedback collected from all the stakeholders through student satisfaction survey and respective actions taken.	All HOD's
2	Agenda 3: Preparatory measures for IQAC symposium	Faculty development programs conducted	IQAC members
3	Agenda 4: Result analysis and Affirmative Action plan.	Remedial classes scheduled.	All HOD's
4	Agenda 5: Review of Activities under Institutional Values.	<ul style="list-style-type: none">- Conducted programs on various social activity days to incorporate human values.- Functioning of waste management, rainwater harvesting, plastic free campus reviewed.	Director office
5	Agenda 6: Review of Governance, Leadership and Management.	<ul style="list-style-type: none">- Faculties instructed to attend more number of workshops, conferences and seminars.	All HOD's

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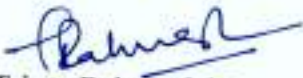
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Agenda 2:-

Effective delivering of curriculum through e- Learning platforms.

Psychological counseling sessions to be conducted for students for effective handling of covid-19 situations.

Meeting concluded with vote of thanks by IQAC coordinator.



Dr. Tripty Rahangdale
IQAC Coordinator



Dr. B. Gurudutt Nayak
IQAC Chairman