



# MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,

Ward No. 84, Kolar Road, Bhopal (M.P) 462042

Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

Ref. No. IQAC/NAAC/MDC/2017-2018/01

Date: 01/01/2017

## IQAC COMMITTEE FORMATION

VENUE: - Conference Room

TIME: - 11:00 AM

It is hereby informed that the Internal Quality Assurance Cell (IQAC) of the institution is constituted as per latest NAAC guidelines. The list of IQAC members is given below:

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Sunil Kumar
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Chirag Shah
10.	Faculty member 3	Dr. Brijesh Ruparelia
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Khuswa
14.	Nominee from students	Miss. Monika Tripathi
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

All staff is advised to render their maximum support to the IQAC members to establish a successful quality assurance system in the College.

The meeting ended with thanks to the chair.

Seal & Signature

PRINCIPAL  
Mansarovar Dental College  
BHO PAL

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2017-2018/02

Date: 03/01/2017

## NOTICE

The first quarterly IQAC meeting of Mansarovar Dental College for session 2017-2018 will be held on 5/1/2017 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

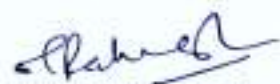
Sr. No.	Position	Name of the person
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17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

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(2)

The agenda for the meeting is as follows:

1. Action Plan towards enhancement of Quality in the institution for the academic year 2017-18.
2. Up gradation of Staff information system
3. Faculty development programme
4. Introduction of new certificate courses.
5. Any other subject with the permission of the Chair.



Dr. Tripty Rahangdale

**IQAC Coordinator**

Cc to:

1. Chairman
2. Principal
3. IQAC members





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## Institutional Quality Assurance Committee Academic Year 2017-2018

Date: 05/01/2017

The first meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2017-18 was held in the Conference room on 05/01/2017 at 01:30 pm.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Sunil Kumar	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5.	Senior administrative officer 1	Ms. Chitra Verma	
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11.	Faculty member 4	Dr. Amita Gupta	
12.	Faculty member 5	Dr. Sagar S Khanna	
13.	Nominee from local society	Dr. Madan Mohan Singh Khuswah	
14.	Nominee from students	Miss. Monika Tripathi	
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17.	Nominee from stake holder	Mr. Gaurav Tiwari	
18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2

(2)

**Agenda:**

1. Action Plan towards enhancement of Quality in the institution for the academic year 2017-18.
2. Up gradation of Staff information system
3. Faculty development programme
4. Introduction of new certificate courses.
5. Any other subject with the permission of the Chair.

*Contd...3*

**Minutes of the Meeting:**

Coordinator, Welcomed all the members of the committee.

**Agenda 1:**

- It is decided to implement following activities towards quality enhancement in the institution during 2017-18.
- Increase effective implementation of value added and enrichment courses across all departments and to encourage enrolment of students.
- Initiate activities regarding gender equity, environment, human values and professional ethics.
- Make efforts to get linkages, MOU with institution.
- Initiate Yoga and meditation as value adding for personality development.
- Initiate improvements in physical facilities.

**Agenda 2:**

- It was suggested by Principal that faculties and students should be encourage to participate in the conferences and seminars.
- Further it is suggested that national conferences should be organized by departments.
- It is resolved that all departments would start preparation for organizing national conference in the department.

**Agenda 3:**

- Chairperson instructed the coordinator to conduct faculty development programmes for this academic year.

Suggestions by the committee members:

- Basic Research Methodology workshops.
- Workshops on lesson planning and review of E-content

**Agenda 4:**

- It was resolved to conduct Certificate and Skills Developments courses for BDS students.
- Chairman IQAC informed the entire HODs to present Activity Report of the Committees working under Him/her in the next meeting.

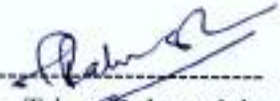
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**Agenda 5:**

**Any other Matter:**

As there was no further matter, meeting concluded with vote of thanks by IQAC coordinator.

Signature:-----



Dr. Tripty Rahangdale

**IQAC Coordinator**



# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2017-2018/03

Date: 15/06/2017

## NOTICE

The second meeting of Institutional Quality Assurance Committee will be held on 16/06/2017 at 01:30 pm in the Conference room of Mansarovar Dental College. Requesting the concerned committee members to make it convenient to attend the meeting.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Sunil Kumar
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
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7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Chirag Shah
10.	Faculty member 3	Dr. Brijesh Ruparelia
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Khuswa
14.	Nominee from students	Miss. Monika Tripathi
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

Contd...2



(2)

**Agenda of the meeting will be as follows:**

1. Confirmation of the minutes of the previous meeting held on 05/01/2017 and action taken report.
2. Reconstitution of IQAC 2017-2018.
3. Digitization of Library.
4. CDE/Workshop to be conducted in the academic year
5. Training on Institutional learning management system
6. Any other subject with the permission of the Chair.

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



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## Institutional Quality Assurance Committee Academic Year 2017-2018

Date: 16/06/2017

The second quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2017-18 was held in the Conference room on 16/06/2017 at 01:30 pm.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B Sunil Kumar	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
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12.	Faculty member 5	Dr. Sagar S Khanna	
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14.	Nominee from students	Miss. Monika Tripathi	
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18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2

(2)

**Agenda:**

1. Confirmation of the minutes of the previous meeting held on 05/01/2017 and action taken report.
2. Reconstitution of IQAC 2017-2018.
3. Digitization of Library.
4. CDE/Workshop to be conducted in the academic year
5. Training on Institutional learning management system.
6. Any other subject with the permission of the Chair.

*Contd...3*



(3)

**Minutes of the Meeting:**

Coordinator, Welcomed all the members of the committee.

**Agenda 1:** Confirmation of the minutes of the previous meeting held on 05/01/2017 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	Agenda 1: Action Plan towards enhancement of Quality in the institution for the academic year 2017-18.	-Signed MOU between College of dental sciences & Hospital, Rau and Rishiraj college of Dental sciences and research centre. - It was decided to conduct value added and enrichment courses in the month of November and December - Gender sensitization program was decided to be organized in the month of November	All HOD's
2	Agenda 2: Up gradation of Staff information system	-Faculties and students were encouraged to attend different conferences and conventions	All HOD's

**Agenda 2:** Reconstitution of IQAC 2017-2018.

The restructured composition of IQAC was presented. The functions and role of IQAC in sustaining the quality of the academic programmes of the Institution was highlighted.

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(4)

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
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**Agenda3:** Digitization of Library.

It was decided that all the reference books in the library should be digitalized for easy access within campus after taking due permission from the publisher.

**Agenda 4:** CDE/Workshop to be conducted in the academic year.

CDE/Workshop to be conducted in the academic year: Principal suggested planning in advance for conduction of CDE/Workshop in the college.

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**Agenda 5:** Training on Institutional learning management system

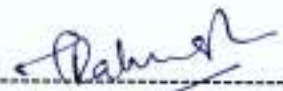
It is decided to provide training to teaching and non-teaching staff regarding use of ICT and LMS and also to make sure that all teaching Faculty to use ICT for effective teaching with learning management system (LMS) e-learning resources.

**Agenda 6:** Any other subject with the permission of the Chair.

- Committee suggested getting sponsorship for Research and Extension Activities from other institutions, NGO and government.
- Make efforts to get more number of linkages and MOU's.
- Committed advised to conduct Orientation programme for the academic year 2017-18 as and when the admission process completes.

Meeting concluded with vote of thanks by IQAC coordinator.

Signature:-----



Dr. Tripty Rahangdale  
**IQAC Coordinator**



# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2017-2018/04

Date: 13/11/2017

## NOTICE

The third quarterly meeting of Institutional Quality Assurance Committee will be held on 15/11/2017 at 01:30 pm in the Conference room of Mansarovar Dental College. Requesting the concerned committee members to make it convenient to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
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10.	Faculty member 3	Dr. Brijesh Ruparelia
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Monika Tripathi
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

Contd...2

Agenda of the meeting will be as follows:

1. Confirmation of the minutes of the previous meeting held on 16/6/2017 and action taken report.
2. Review of faculty position/ permanent/temporary/ guest and visiting faculty.
3. Innovative processes adopted by the institution in teaching and learning process
4. Review of activities conducted by the committees.
5. Any other Matter.

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



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## Institutional Quality Assurance Committee Academic Year 2017-2018

Date: 15/11/2017

The third quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2017-18 was held in the Conference room on 15/11/2017 at 01:30 pm.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B Gurudutt Nayak <i>B. Gurudutt</i>
2.	Member of management	Mr. Sachin Jain <i>Sachin Jain</i>
3.	Coordinator of IQAC	Dr. Tripty Rahangdale <i>Tripty Rahangdale</i>
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra <i>Nishi Mishra</i>
5.	Senior administrative officer 1	Ms. Chitra Verma <i>Chitra Verma</i>
6.	Senior administrative officer 2	Mr. Basant Verma <i>Basant Verma</i>
7.	Senior administrative officer 3	Mrs. Shraddha Nigam <i>Shraddha Nigam</i>
8.	Faculty member 1	Dr. Himanshu Khashu <i>Himanshu Khashu</i>
9.	Faculty member 2	Dr. B. Sunil Kumar <i>B. Sunil Kumar</i>
10.	Faculty member 3	Dr. Brijesh Ruparelia <i>Brijesh Ruparelia</i>
11.	Faculty member 4	Dr. Amita Gupta <i>Amita Gupta</i>
12.	Faculty member 5	Dr. Sagar S Khanna <i>Sagar S Khanna</i>
13.	Nominee from local society	Dr. Madan Mohan Singh Khuswah <i>Madan Mohan Singh Khuswah</i>
14.	Nominee from students	Miss. Monika Tripathi <i>Monika Tripathi</i>
15.	Nominee from alumni	Dr. Sanjula Chaturvedi <i>Sanjula Chaturvedi</i>
16.	Nominee from employer	Mrs. Manjula Tiwari <i>Manjula Tiwari</i>
17.	Nominee from stake holder	Mr. Gaurav Tiwari <i>Gaurav Tiwari</i>
18.	Nominee from industrialist	Mr. Abhishek Nigam <i>Abhishek Nigam</i>

Contd...2



(2)

**Agenda:**

1. To read and confirm the minutes of the last meeting Held on 16/06/2017
2. Review of faculty position/ permanent/temporary/ guest and visiting faculty.
3. Innovative processes adopted by the institution in teaching and learning process
4. Review of activities conducted by the committees.
5. Any other Matter.

*Contd...3*

(3)

### Minutes of the Meeting:

Coordinator, Welcomed all the members of the committee.

**Agenda 1:** Confirmation of the minutes of the previous meeting held on 16/6/2017 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Reconstitution of IQAC 2017-2018.	- Restructured IQAC under the chairmanship of Dr. B Gurudutt Nayak welcomed and accepted by all	IQAC members
2	<b>Agenda3:</b> Digitization of Library.	- e- Books made available in the library for staff and students.	All HOD's and Librarian
3	<b>Agenda 4:</b> CDE/Workshop to be conducted in the academic year	- All the departments are instructed to prepare and report about the CDE programme/ Workshops	All HOD's
4	<b>Agenda 5:</b> Training on Institutional learning management system	It is decided to provide training to all faculties regarding using ICT for effective teaching with Learning Management Systems (LMS) and e-learning resources systems.	All HOD's
5	<b>Agenda 6:</b> Any other subject with the permission of the Chair.	-Four MOU signed with the villages and one with the School - Orientation program for BDS student was conducted on 11 September 2017.	- PHD department

Contd...4

(4)

**Agenda 2:**

IQAC reviewed total number of faculty sanctioned and working and also details of faculty working on temporary/guest and visiting.

It is found that there total 83 faculties in the institution which are working on permanent bases out of which 9 faculties recruited during the year 2016-17.

**Agenda 3:**

**Following are the Innovative processes adopted by the institution in Teaching and Learning:**

- Teaching programme schedules are planned and organized in advance
- Master time table, year wise, subject wise and teacher topic time tables are meticulously prepared for both undergraduates and postgraduates.
- Facilities for specially abled improved, slow and advanced learners identified appropriate remedial actions initiated.

**Agenda 4:**

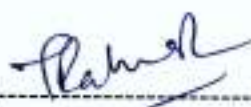
Associate Deans present in the meeting put forth activities conducted by respective committees working under him/her.

**Agenda 5:**

**Any other Matter:**

As there was no other matter to be discussed meeting was ended with vote of thanks by IQAC coordinator.

Signature: \_\_\_\_\_



Dr. Tripty Rahangdale  
IQAC Coordinator



# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2017-2018/05

Date: 23/04/2018

## NOTICE

The fourth quarterly meeting of Institutional Quality Assurance Committee will be held on 26/04/2018 at 01:30 pm in the Conference room of Mansarovar Dental College. Requesting the concerned committee members to make it convenient to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B Guradutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
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14.	Nominee from students	Miss. Monika Tripathi
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

*Contd...2*

Agenda of the meeting will be as follows:

1. Confirmation of the minutes of the previous meeting held on 15/11/2017 and action taken report.
2. Review Infrastructure and Learning Resource
3. Review of Outcome achieved on Plan of action towards quality enhancement.
4. Best Practices adopted.
5. Any other matter with the permission of the chairperson.

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

Cc to:

1. Chairman
2. Principal
3. IQAC members



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## Institutional Quality Assurance Committee ACADEMIC YEAR 2017-2018

Date: 26/04/2018

The fourth quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2017-18 was held in the Conference room on 26/04/2018 at 01:30 pm.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5.	Senior administrative officer 1	Ms. Chitra Verma	
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13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14.	Nominee from students	Miss. Monika Tripathi	
15.	Nominee from alumni	Dr. Sanjula Chaturvedi	
16.	Nominee from employer	Mrs. Manjula Tiwari	
17.	Nominee from stake holder	Mr. Gaurav Tiwari	
18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2

(2)

Agenda of the meeting will be as follows:

1. Confirmation of the minutes of the previous meeting held on 15/11/2017 and action taken report.
2. Review Infrastructure and Learning Resource
3. Review of Outcome achieved on Plan of action towards quality enhancement.
4. Best Practices adopted.
5. Any other matter with the permission of the chairperson.

*Contd...3*



**Minutes:**

**Agenda 1:** Confirmation of the minutes of the previous meeting held on 15/11/2017 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda3:</b> Innovative processes adopted by the institution in teaching and learning process	<ul style="list-style-type: none"> <li>- Teaching Programmes of BDS and MDS are Planned and organized in advance.</li> <li>- Master time table, year wise, subject wise and teacher topic time tables are meticulously prepared for both undergraduates and postgraduates.</li> <li>- Facilities for specially abled improved, slow and advanced learners identified appropriate remedial actions initiated.</li> </ul>	Academic Committee
2	<b>Agenda 4:</b> Review of activities conducted by the committees.	<ul style="list-style-type: none"> <li>- Committee reviewed activities conducted by different committees during last quarter</li> </ul>	Committee Heads

**Agenda 2:**

Review was conducted regarding availability of facilities for teaching learning – classrooms, laboratories and computer equipments

Decided to purchase additional textbooks, reference book, CD as per the requirement of HOD. It is decided to allocate sufficient budget for infrastructure augmentation.

**Agenda 3:**

- IQAC coordinator brought to the notice of the committee the outcome achieved on the action plan chalked out by the IQAC in the beginning of the year towards quality enhancement as follows.

<b>Plan of Action</b>	<b>Achievements</b>
<ul style="list-style-type: none"> <li>• Increase effective implementation of value added and enrichment courses across all departments and to encourage enrolment of students.</li> <li>• Initiate activities regarding gender equity, environment, human values and professional ethics.</li> <li>• Make efforts for linkages, MOU with institution.</li> <li>• Initiate Yoga and meditation as value adding for personality development.</li> <li>• Initiate improvements in physical facilities.</li> </ul>	<ul style="list-style-type: none"> <li>• All departments have designed and implemented value added enrichment courses in their department and all students are encouraged to enroll for such courses.</li> <li>• Activities are initiated as per the plan.</li> <li>• Continuous efforts are underway.</li> <li>• Activities are initiated as per the plan.</li> <li>• This is ongoing activity all through the year, maintenance of entire campus, buildings, library, IT and sports facilities are in place.</li> </ul>

**Agenda 4:**

Decided to implement following Best Practices in the institution for the Current Academic Year.

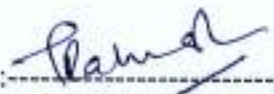
E-Learning: Learn what you need, when you need, where you need

**Any other matter:**

No other matter were discussed further.

Meeting concluded with vote of thanks by IQAC coordinator.

Signature: \_\_\_\_\_



Dr. Tripty Rahangdale  
**IQAC Coordinator**

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2018-2019/01

Date: 11/06/2018

## NOTICE

The first quarterly IQAC meeting of Mansarovar Dental College for session 2018-2019 will be held on 14/06/2018 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Sunil Kumar
10.	Faculty member 3	Dr. Brijesh Ruparelia
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Neetu Kumari
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

*Contd...2*



**The agenda for the meeting is as follows:**

1. To review of the minutes of the last meeting
2. Activities to be conducted by IQAC during the year 2018-19
3. Review of Curricular Aspects
4. To review the status on Eco-friendly measures include steps to reduce consumption of electrical energy
5. To initiate E-Governance in administration for Administrative reforms
6. Best Practices to be adopted during the year 2018-19
7. Budget planning for the financial year 2018-2019.

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

**Cc to:**

1. Chairman
2. Principal
3. IQAC members



# MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,

Ward No. 84, Kolar Road, Bhopal (M.P) 462042

Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

## Institutional Quality Assurance Committee Academic Year 2018-2019

Date: 14/06/2018

The first quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2018-2019 was held in the Conference room on 14/06/2018

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak <i>BGN</i>
2.	Member of management	Mr. Sachin Jain <i>SJain</i>
3.	Coordinator of IQAC	Dr. Tripty Rahangdale <i>Rahangdale</i>
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra <i>Nishi</i>
5.	Senior administrative officer 1	Ms. Chitra Verma <i>Chitra</i>
6.	Senior administrative officer 2	Mr. Basant Verma <i>Basant</i>
7.	Senior administrative officer 3	Mrs. Shraddha Nigam <i>Shraddha</i>
8.	Faculty member 1	Dr. Himanshu Khashu <i>Himanshu</i>
9.	Faculty member 2	Dr. Sunil Kumar <i>Sunil</i>
10.	Faculty member 3	Dr. Brijesh Ruparelia <i>B.L. Ruparelia</i>
11.	Faculty member 4	Dr. Amita Gupta <i>Amita</i>
12.	Faculty member 5	Dr. Sagar S Khanna <i>SKhanna</i>
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah <i>MKS</i>
14.	Nominee from students	Miss. Neetu Kumari <i>Neeta</i>
15.	Nominee from alumni	Dr. Sanjula Chaturvedi <i>Sanjula</i>
16.	Nominee from employer	Mrs. Manjula Tiwari <i>Manjula</i>
17.	Nominee from stake holder	Mr. Gaurav Tiwari <i>Gaurav</i>
18.	Nominee from industrialist	Mr. Abhishek Nigam <i>Abhishek Nigam</i>

Contd...2

(2)

**Agenda of the meeting will be as follows:**

1. To review of the minutes of the last meeting held on 26/04/2018
2. Activities to be conducted by IQAC during the year2018-19
3. Review of Curricular Aspects
4. To review the status on Eco-friendly measures include steps to reduce consumption of electrical energy
5. To initiate E-Governance in administration for Administrative reforms
6. Best Practices to be adopted during the year2018-19
7. Budget planning for the financial year 2018-2019.

*Contd...3*



(3)

**Minutes:**

**Agenda 1:** Confirmation of the minutes of the previous meeting held on 26/04/2018 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Review Infrastructure and Learning Resource	<ul style="list-style-type: none"><li>- Review conducted regarding availability of reference books, journals for the use of students and staffs in the library department wise, chief librarian is informed to take indent from all HOD's regarding requirements of text books, reference books and journals.</li><li>- It is decided to allocate sufficient budget for infrastructure augmentation.</li></ul>	Principal office
2	<b>Agenda 3:</b> Review of Outcome achieved on Plan of action towards quality enhancement	Plan of action reviewed and accepted by all	Principal office
3	<b>Agenda 4:</b> Best Practices adopted.	Library utilization by staff and students evaluated and further encouraged for the same.	All HOD's

**Agenda 2:**

It was decided to carryout following activities towards quality enhancement of the institution during 2018-19.

- To conduct value adding activities and inter-disciplinary courses in all the departments for both UG and PG.
- To collect feedback, analyze and place the report before governing council and take action as per directions Governing Council
- To integrate environment, ethics gender and values in to curriculum.
- To intensify slow and advance learners and mentorship mechanisms.
- Monitor and improve especially abled facilities in the campus.
- Initiate student centric teaching and learning methods.
- Initiate innovative teaching and learning process.
- Intensify extension and environmental activities.
- Monitor student support services IT and library.

*Contd...4*



**Agenda3:-**

- Under Curricular Aspects decided to start at least 2 to 3 new courses/programs and 10 interdisciplinary programs
- Chairman informed the members present to conduct Value Added Courses in all the departments.
- Decided to Collect Feedback from all stakeholders before the end of 2<sup>nd</sup> quarter
- Initiate to start choice based credit system at all department.

**Agenda 4:**

To review the status on Eco-friendly measures include steps to reduce consumption of electrical energy Committee suggested to take review and audits on status of eco-friendly measure already taken in campus in order to reduce consumption of electrical energy, where Incandescent light bulbs and fluorescent tube-lights are to be replaced by cost effective, high efficient LEDs.

**Agenda 5:**

Committee suggested exploring the possibilities of MoUs with various organizations.

**Agenda 6:**

- Committee decided to implement the following Best Practices in the institution for the Current Academic Year.
- Participation of students and faculty in National Conference
- Encourage students to do poster/paper presentations at various conventions/conferences.

**Agenda 7:**

Fund requirements for financial year 2018-2019 to be shared with the corporate office.

As there was no other matter to discuss the meeting was concluded with vote of thanks by IQAC coordinator.

  
Dr. Tripty Rahangdale  
IQAC Coordinator

  
Dr. B. Gurudutt Nayak  
IQAC Chairman

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2018-2019/02

Date: 17/09/2018

## NOTICE

The second quarterly IQAC meeting of Mansarovar Dental College for session 2018-2019 will be held on 20/09/2018 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Sunil Kumar
10.	Faculty member 3	Dr. Brijesh Ruparelia
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Nectu Kumari
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

*Contd...2*

(2)

**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 14/06/2018.
2. Review of Infrastructure and Learning Resources
3. Review of the governance, leadership and management.
4. Any other matter.

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members





# MANSAROVAR DENTAL COLLEGE

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Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

## Institutional Quality Assurance Committee Academic Year 2018-2019

Date: 20/09/2018

The second quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2018-2019 was held in the Conference room on 20/09/2018 at 01:30 pm.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
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12.	Faculty member 5	Dr. Sagar S Khanna	
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14.	Nominee from students	Miss. Neetu Kumari	
15.	Nominee from alumni	Dr. Sanjula Chaturvedi	
16.	Nominee from employer	Mrs. Manjula Tiwari	
17.	Nominee from stake holder	Mr. Gaurav Tiwari	
18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2



(2)

**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 14/06/2018.
2. Review of Infrastructure and Learning Resources
3. Review of the governance, leadership and management.
4. Any other matter.

*Contd...3*

**Minutes:****Agenda 1:**

Confirmation of the minutes of the previous meeting held on 14/06/2018 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Activities to be conducted by IQAC during the year 2018-19	<ul style="list-style-type: none"> <li>- Value added courses and interdisciplinary courses were conducted for better understanding of the subject.</li> <li>- Stakeholder feedback were collected and analyzed.</li> <li>- Experts from speciality fields were invited for guest lectures and hands on workshops were done.</li> <li>- Slow learners and advanced learners were identified; mentoring and counseling session were done for slow learners and advance learners.</li> <li>- Enhancing teaching and learning skills by conducting Faculty development programs.</li> </ul>	All HOD's
2	<b>Agenda 3:</b> Review of Curricular Aspects	<ul style="list-style-type: none"> <li>- More number of value added courses to be conducted.</li> <li>- Stakeholder feedback were collected and analyzed.</li> <li>- Gender sensitization program to be conducted in the month of September.</li> </ul>	All HOD's
3	<b>Agenda 4:</b> To review the status on Eco-friendly measures include steps to reduce consumption of electrical energy	<ul style="list-style-type: none"> <li>- Awareness created among the staff about Ecofriendly measures.</li> <li>- Incandescent light bulbs and fluorescent tube-lights are to be replaced by cost effective, high efficient LEDs</li> </ul>	Maintenance department

4	<b>Agenda 5:</b> To initiate E-Governance in administration for Administrative reforms	- Need of digitalization of staff and student database emphasized.	Principal office
5	<b>Agenda 6:</b> Best Practices to be adopted during the year 2018-19	- Students and faculties encouraged for participation in national and state level conferences.	All HOD's
6	<b>Agenda 7:</b> Budget planning for the financial year 2018-2019.	- Fund requirements for financial year 2018-2019 shared with the corporate office	Principal office and corporate office

**Agenda 2:-**

- Members agreed upon purchase of new equipment for the year 2018-19.
- Decided to purchase additional text Books, Reference Books, CD and Videos as per the requirement of HOD's, will be finalize in the next meeting
- After detail discussion it was agreed to incur expenses on following items during the current year
  - a. ICT
  - b. Campus Infrastructure and facilities
  - c. Equipment
  - d. Any others
  - e. Committee suggested conduct regular training programs for teachers and non-teaching staff on networking, LMS, ICT etc.
  - f. Review of computerization of administration and library is done thoroughly and IT department is informed to send proposal for any additional work to be conducted in computerization and automation.

**Agenda 3:-**

- Discussed regarding implementation of e-governance in areas of planning and development, administration, finance and accounts, students admission & support and Examination.
- IT department of the institution manages e- governances implementation – if any support /updating is required advised to bring it notice of the IQAC for needful.
- Decided to organize professional /administrative training programs for teaching and non-teaching staff during current year.
- Decided to depute more number of faculties to conference/workshops with financial support from the institution and to encourage teachers to attend orientation programs, short-terms courses and refresher course.

*Contd...5*

(5)

**Agenda 4:**

As there was no other matter to discuss the meeting was concluded with vote of thanks by IQAC coordinator.



Dr. Tripty Rahangdale  
IQAC Coordinator



Dr. B. Gurudutt Nayak  
IQAC Chairman



# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2018-2019/03

Date: 20/11/2018

## NOTICE

The third quarterly IQAC meeting of Mansarovar Dental College for session 2018-2019 will be held on 23/11/2018 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

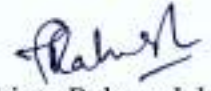
Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
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7.	Senior administrative officer 3	Mrs. Shraddha Nigam
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10.	Faculty member 3	Dr. Brijesh Ruparelia
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Neetu Kumari
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

Contd...2

(2)

**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 20/09/2018.
2. Review of Student Support and Progression.
3. Review of the institutional values and best practices for this academic year.
4. Any other matter.



Dr. Tripty Rahangdale  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



# MANSAROVAR DENTAL COLLEGE

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## Institutional Quality Assurance Committee ACADEMIC YEAR 2018-2019

Date: 23/11/2018

The third quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2018-2019 was held in the Conference room on 23/11/2018 at 01:30 pm.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5.	Senior administrative officer 1	Ms. Chitra Verma	
6.	Senior administrative officer 2	Mr. Basant Verma	
7.	Senior administrative officer 3	Mrs. Shraddha Nigam	
8.	Faculty member 1	Dr. Himanshu Khashu	
9.	Faculty member 2	Dr. Sunil Kumar	
10.	Faculty member 3	Dr. Brijesh Ruparelia	
11.	Faculty member 4	Dr. Amita Gupta	
12.	Faculty member 5	Dr. Sagar S Khanna	
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14.	Nominee from students	Miss. Neetu Kumari	
15.	Nominee from alumni	Dr. Sanjula Chaturvedi	
16.	Nominee from employer	Mrs. Manjula Tiwari	
17.	Nominee from stake holder	Mr. Gaurav Tiwari	
18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2

(2)

**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 20/9/2018.
2. Review of Student Support and Progression.
3. Review of the institutional values and best practices for this academic year.
4. Any other matter.

*Contd...3*



(3)

**Minutes:**

**Agenda 1:**

Confirmation of the minutes of the previous meeting held on 20/9/2018 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Review of Infrastructure and Learning Resources	- New speciality books with latest edition e-books and e-journals were subscribed and purchased.	

**Agenda2:-**

- Number of students admitted under different categories was reviewed.
- Coaching students for competitive examinations is reviewed – for the current year.
- Decided to motivate students to participate in sports and cultural activities.
- Decided to facilitate students to avail scholarships from different Government departments

**Agenda3:-**

- Decided to for green audit.
- Contribution to environmental awareness and protection by the institution is reviewed following are contribution made
  - a. Energy conservation
  - b. Water conservation
  - c. Use of renewable energy
- Decided to make campus plastic free and office paperless and plant more numbers of trees.

*Contd...4*

(4)

- Review was done regarding about providing safety and security, counseling and common room available in the institution.
- Decided to celebrate birth and death anniversaries of great Indian personalities and to organize national festival in the institution without fail.

As there was no other matter to discuss the meeting was concluded with vote of thanks by IQAC coordinator.

  
Dr. Tripty Rahangdale  
IQAC Coordinator

  
Dr. B. Gurudutt Nayak  
IQAC Chairman

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2018-2019/04

Date: 16/04/2019

## NOTICE

The fourth quarterly IQAC meeting of Mansarovar Dental College for session 2018-2019 will be held on 19/4/2019 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
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16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

Contd...2

(2)

**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 23/11/2018.
2. Review of Outcome achieved on plan of action towards quality enhancement.
3. Review Student support and progression.

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members





# MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,

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## Institutional Quality Assurance Committee Academic Year 2018-2019

Date: 19/04/2019

The fourth quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2018-19 was held in the Conference room on 19/04/2019 at 01:30 pm.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5.	Senior administrative officer 1	Ms. Chitra Verma	
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7.	Senior administrative officer 3	Mrs. Shraddha Nigam	
8.	Faculty member 1	Dr. Himanshu Khashu	
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16.	Nominee from employer	Mrs. Manjula Tiwari	
17.	Nominee from stake holder	Mr. Gaurav Tiwari	
18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2

(2)

**Agenda:**

1. To review the minutes of last meeting held on 23/11/2018.
2. Review of Outcome achieved on plan of action towards quality enhancement.
3. Review Student support and progression.

*Contd...3*

(3)

**Minutes of the meeting:**

IQAC Coordinator Dr. Tripty Rahangdale welcome all the members present in the meeting.

**Agenda 1:** Confirmation of the minutes of the previous meeting held on 20/9/2018 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Review of Student Support and Progression.	- Tabulated university results. - Number of students placed in higher education, qualifying in state, national and international exams, awards and medals for outstanding performance in sports and cultural activities.	Office
2	<b>Agenda 3:</b> Review of the institutional values and best practices for this academic year.	- Plantation done for green campus. - Initiative taken on water conservation.	

**Agenda 2:-**

IQAC coordinator brought to the notice of the committee about the important activities conducted in the Institution during current year

**Activities conducted**

- A workshop and live demo was organized by the Department of Conservative Dentistry & Endodontic on 'Tactile controlled activation technique with control memory file' at our institution on 10/10/2018.
- Interns, PGs and Staff actively participated in the programme.
- A CDE programme on 'Power Your Practice' was organized on 27/3/2018- for the benefit of the PGs and faculty.
- The Department of Periodontics and Implantology organized a CDE on 'Topic name: Laser in Dentistry -for the interns on 10/10/2018.

*Contd...4*



**Celebrate important days in the calendar year.**

- Doctor's day was observed on July 1<sup>st</sup>, 2018. Dr. R. SHANDILYA, HOD, Dept. of General Medicine gave a lecture on 'Medically Compromised Dental Patients.'
- World AIDS day was observed on December 1<sup>st</sup>, 2018. Dr. Umesh Setha , Dr. were the speakers.
- On the occasion of World Health Day (April 17<sup>th</sup>, 2019), a Lecture was delivered by Dr. Himanshu Khashu .This was followed by a performance on the importance of oral health by the postgraduates.

**Revision of treatment charges**

- Patient treatment charges were revised keeping in mind the escalating costs and to ensure better treatment to the patients.
- However, this was done after taking inputs from all the stakeholders so that patients would not be unduly burdened.

**Agenda-3**

Scholarship to students provided by government was reviewed, during the year.

Decided to motivate more number of students to participate in sports, and cultural activities.

Coaching students for competitive examination, activity of placement cell and career counseling was reviewed.

Decided to conduct gender sensitization programs in villages and urban slums.

Decided to hold Alumni meet and to involve more number of Alumni's as resource persons for placement and counseling activities and to collect contribution from Alumni's. Data base maintained was reviewed and advised to update the data base regularly and to have contact with all Alumni's.

As there was no other matter to discuss the meeting was concluded with vote of thanks by IQAC coordinator.



Dr. Tripty Rahangdale  
IQAC Coordinator



Dr. B. Gurudutt Nayak  
IQAC Chairman



# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2019-2020/01

Date: 11/06/2019

## NOTICE

The first quarterly IQAC meeting of Mansarovar Dental College for session 2019-2020 will be held on 14/06/2019 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Sunil Kumar
10.	Faculty member 3	Dr. Brijesh Ruparelia
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Khuswah
14.	Nominee from students	Miss. Priyal Thakur
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

*Contd...2*

(2)

**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 19/04/2019.
2. Reconstitution of IQAC 2019-20.
3. Plan of Action for the academic year 2019-20.
4. Identification of Slow Learners and Advanced Learners.
5. Effective immunization of stakeholders.

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



# MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,

Ward No. 84, Kolar Road, Bhopal (M.P) 462042

Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

## Institutional Quality Assurance Committee ACADEMIC YEAR 2019-2020

Date: 14/06/2019

The first meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2019-20 was held in the Conference room on 14/06/2019 at 01:30 pm.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
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17.	Nominee from stake holder	Mr. Gaurav Tiwari	
18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2

(2)

**Agenda:**

1. To review the minutes of last meeting held on 19/04/2019.
2. Reconstitution of IQAC 2019-20.
3. Plan of Action for the academic year 2019-20.
4. Identification of Slow Learners and Advanced Learners.
5. Effective immunization of stakeholders.

*Contd...3*



(3)

**Minutes of the Meeting:**

IQAC Coordinator Dr. Tripty Rahangdale welcome all the members present in the meeting.

**Agenda 1:** Confirmation of the minutes of the previous meeting held on 19/04/2019 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
2	<b>Agenda3:</b> Review Student support and progression.	University results and incremental pass percentage was evaluated. Students progressing for higher education were molded better through numerous programs conducted on competitive exam and future perspective in dentistry. Higher education details were documented.	

*Contd...4*

**Agenda: 2**

The restructured composition of IQAC was presented.

The functions and role of IQAC in sustaining the quality of the academic programmes of the Institution was highlighted.

**New IQAC members:**

<b>Sr. No.</b>	<b>Position</b>	<b>Name of the person</b>
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
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9.	Faculty member 2	Dr. Sunil Kumar
10.	Faculty member 3	Dr. S. Prabhu
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Priyal Thakur
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

**Agenda: 3**

Plan of Action for the academic year was devised and the measures to be taken were presented.

To sustain quality, Concept Level test for first year students to be given in order to analyze their strengths and weakness.

- a. It is decided to implement following activities towards quality enhancement in the institution during 2019-20.
- b. Identify implement and evaluate student centric methods in teaching learning process.
- c. To intensify outgoing students, placement / progression to higher education mechanism.
- d. Establish method of analysis of results of student pass percentage in all the subjects and use it for improving the performance of the program output.
- e. To maintain transparency and effective mechanism for internal assessment examination and resolve any such grievances.

**Agenda: 4**

To identify slow and advanced learners in all subjects of UG programs and initiate remedial drill.

**Agenda: 5**

Effective immunization of stake holders.

Meeting concluded with vote of thanks by IQAC coordinator.



Dr. Tripty Rahangdale  
IQAC Coordinator



Dr. B. Gurudutt Nayak  
IQAC Chairman

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2019-2020/02

Date: 16/09/2019

## NOTICE

The second quarterly IQAC meeting of Mansarovar Dental College for session 2019-2020 will be held on 19/09/2019 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Sunil Kumar
10.	Faculty member 3	Dr. S. Prabhu
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Priyal Thakur
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

*Contd...2*



**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 14/06/2019.
2. Research and Development Activities
3. Student Feedback Forms
4. Academic and Administrative Audit
5. Review of Activities conducted by Committees
6. Best Practices to be adopted during the Academic Year
7. Any other matter with the permission of chair.

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



# MANSAROVAR DENTAL COLLEGE

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Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

## Institutional Quality Assurance Committee ACADEMIC YEAR 2019-2020

Date: 19/09/2019

The second meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2019-20 was held in the Conference room on 19/09/2019 at 01:30 pm.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5.	Senior administrative officer 1	Ms. Chitra Verma	
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7.	Senior administrative officer 3	Mrs. Shraddha Nigam	
8.	Faculty member 1	Dr. Himanshu Khashu	
9.	Faculty member 2	Dr. Sunil Kumar	
10.	Faculty member 3	Dr. S Prabhu	
11.	Faculty member 4	Dr. Amita Gupta	
12.	Faculty member 5	Dr. Sagar S Khanna	
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14.	Nominee from students	Miss. Priyal Thakur	
15.	Nominee from alumni	Dr. Sanjula Chaturvedi	
16.	Nominee from employer	Mrs. Manjula Tiwari	
17.	Nominee from stake holder	Mr. Gaurav Tiwari	
18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2

(2)

**Agenda:**

1. To review the minutes of last meeting held on 14/06/2019.
2. Research and Development Activities
3. Student Feedback Forms
4. Academic and Administrative Audit
5. Review of Activities conducted by Committees
6. Best Practices to be adopted during the Academic Year
7. Any other matter with the permission of chair.

*Contd...3*

**Minutes of the Meeting:**

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC and encouraged members to support and strengthen.

**Agenda 1:**

Confirmation of the minutes of the previous meeting held on 19/04/2019 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Reconstitution of IQAC 2019-20.	<ul style="list-style-type: none"> <li>-Reframe of new committee members for the IQAC conducted.</li> <li>-Enumeration of roles and responsibilities of IQAC members to ensure quality in academic programs and holistic development of an individual discussed.</li> </ul>	Principal Office
2	<b>Agenda 3:</b> Plan of Action for the academic year 2019-20.	<ul style="list-style-type: none"> <li>- Course orientation for the newly joined undergraduates BDS 2019-2020 batch as well as start up of newly joined postgraduate MDS 2019-2020 Batch given.</li> <li>- Effective implementation of BDS and MDS curriculum through curriculum committee.</li> <li>- Value added courses by the speciality department to be conducted.</li> <li>- Health days and national days to be celebrated to create holistic development of the people in community.</li> </ul>	Principal Office

*Contd....4*



3	<b>Agenda 4:</b> Identification of Slow Learners and Advanced Learners.	-Slow learners and advanced learners were identified and organized innovative programs and remedial courses.	All HOD's
4	<b>Agenda 5:</b> Effective immunization of stakeholders.	Effectively immunized all students and health care providers with hepatitis- B vaccine.	Public health department

**Agenda 2:**

Agenda wise review conducted by the Chairman and following points discussed

- It was unanimously agreed to enhance Research & Development activities by motivating teacher quality improvement, in encouraging the research based work culture and in recommending student centric core projects.
- IQAC recommended that R&D department introduce incentives for publications in high impact factor journals at regular intervals.

**Agenda 3:**

- It is suggested that Head of the departments should utilize the information from the student feedback form for improving courses and infrastructure. And it was also requested to send the summary of the findings to IQAC.

**Agenda 4:**

- Decision was taken in IQAC to conduct Academic and Administrative Audits in each department on various quality parameters every year.

**Agenda 5:**

- Committee reviewed activities conducted by different committees during first quarter.

**Agenda 6:**

It is accepted in the committee "Student Mentorship Programme & Improving Teaching and Learning Process" are two best practices for this current year.

*Contd...5*

**Agenda 7:**

Any other matter with the permission of chair.


**Revision of treatment charges**


- Patient treatment charges were revised keeping in mind the escalating costs and to ensure better treatment to the patients.
- However, this was done after taking inputs from all the stakeholders so that patients would not be unduly burdened.

**Social initiatives**

The students from the Department of Public Health Dentistry actively participated to raise awareness on the ill effects of smoking on World No Tobacco Day organized on 31/5/2019.

Meeting concluded with vote of thanks by IQAC coordinator.

  
Dr. Tripty Rahangdale  
IQAC Coordinator

  
Dr. B. Gurudutt Nayak  
IQAC Chairman

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2019-2020/03

Date: 18/11/2019

## NOTICE

The third quarterly IQAC meeting of Mansarovar Dental College for session 2019-2020 will be held on 21/11/2019 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
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11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Priyal Thakur
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

*Contd...2*

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**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 19/09/2019.
2. Collection of feedback forms from stakeholders and analysis of the forms collected.
3. Preparatory measures for IQAC symposium.
4. Result analysis and Affirmative Action plan.
5. Review of Outcome achieved on Plan of action towards quality enhancement.



**Dr. Tripty Rahangdale**  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members





# MANSAROVAR DENTAL COLLEGE

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## Institutional Quality Assurance Committee Academic Year 2019-2020

Date: 21/11/2019

The third meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2019-20 was held in the Conference room on 21/11/2019 at 01:30 pm.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5.	Senior administrative officer 1	Ms. Chitra Verma	
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8.	Faculty member 1	Dr. Himanshu Khashu	
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11.	Faculty member 4	Dr. Amita Gupta	
12.	Faculty member 5	Dr. Sagar S Khanna	
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14.	Nominee from students	Miss. Priyal Thakur	
15.	Nominee from alumni	Dr. Sanjula Chaturvedi	
16.	Nominee from employer	Mrs. Manjula Tiwari	
17.	Nominee from stake holder	Mr. Gaurav Tiwari	
18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2

(2)

**Agenda:**

1. To review the minutes of last meeting held on 19/09/2019.
2. Collection of feedback forms from stakeholders and analysis of the forms collected.
3. Preparatory measures for IQAC symposium.
4. Result analysis and Affirmative Action plan.
5. Review of Activities under Institutional Values.
6. Review of Governance, Leadership and Management
7. Review of Outcome achieved on Plan of action towards quality enhancement.

*Contd...3*

**Minutes of the Meeting:**

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

**Agenda 1:** Confirmation of the minutes of the previous meeting held on 19/09/2019 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Research and Development Activities	- Major projects given for postgraduate students, interdisciplinary and student research projects given for stakeholders. Innovative practices and presentations of the same are discussed and displayed in the innovative platform. Compilation of the research publications of the faculties.	All HOD's
2	<b>Agenda 3:</b> Student Feedback Forms	- Documentation of feedback from stakeholders and respective actions taken.	All HOD's
3	<b>Agenda 4:</b> Academic and Administrative Audit	A team comprising members from each department and office was formulated and conducted the audit.	Principal office
4	<b>Agenda 6:</b> Best Practices to be adopted during the Academic Year	- Formulated mentoring system for effective student progression for the academic year. - Value added courses were chosen and conducted based on current trends, relevance and value in job market. - Slow learners were identified and remedial classes organized	IQACmembers
5	<b>Agenda 7:</b> Any other matter with the permission of chair <b>Revision of treatment charges</b>	Revised treatment charges listed out and submitted to principal office for approval.	All HOD's and Principal office

*Contd...4*



**Agenda 2**

It is decided to collect Structured Feedback from stakeholders – Students, Teachers, Employers, Alumni and Parents department wise. At institutional level all the forms are to be consolidated at the level of lead internal assessor and report to be generated and submit the report to the appropriate authority.

- It is suggested that feedback about the question paper from the students on the CAE could be taken up at the end of the test.

**Agenda 3:**

- Quality related seminars to create awareness among the faculty members through IQAC were initiated. Guest speakers to be invited were finalized.

**Agenda 4:**

- Result analysis various academic courses is assessed and the Staff members having 65% result were asked to meet Principal and Dean Examination for further remedial action. HOD's were requested to conduct special classes for the failure.

**Agenda 5:**

- Social activities to be conducted under social initiatives was discussed and finalized.
- Functioning of waste management, rainwater harvesting, plastic free campus, and paperless office system in the institution was reviewed.
- Availability of safety and security, counseling and common room for the students and staff was reviewed and decided to take necessary steps for gap identified.
- Decision was taken to keep records of celebrations of birth and death anniversaries and National festivals organized in the institution.

**Agenda 6:**

- Decided to organize professional/administrative training programs 2 each for teaching and non-teaching staff during current year
- Decided to depute more number of faculties to conference/workshops with financial support from the institution and to encourage teachers to attend orientation programs, short-term courses and refresher course
- Discussed regarding implementation of e-governance in areas of planning and development, administration, finance and accounts, students admission & support and Examination. IT department of the institution manages e-governances implementation – if any support/ Updation is required advised to bring it notice of the IQAC for needful.



(5)

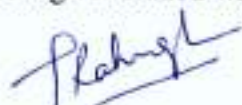
- The members of the committee were asked to take the preventive measures to control the sexual harassment & Anti ranging.

**Agenda 7:**

IQAC coordinator brought to the notice of the committee the outcome achieved on the action plan chalked out by the IQAC in the beginning of the year towards quality enhancement as follows:

<b>Plan of Action</b>	<b>Achievements</b>
<ul style="list-style-type: none"><li>• Identify implement and evaluate student centric methods in teaching learning process.</li><li>• To identify slow and advanced learners in all subjects of UG programs and initiate remedial drill.</li><li>• To intensify outgoing students, placement progression to higher education mechanism</li><li>• Establish method of analysis of results of student pass percentage in all the subjects and use it for improving the performance of the program output.</li><li>• To maintain transparency and effective mechanism for internal assessment.</li></ul>	<ul style="list-style-type: none"><li>• Students centric methods are effectively implemented in all the subjects which includes self learning methods, group discussion, learning by observing, assisting and by doing Internet and ICT facilities including WI-FI are strongly encouraged.</li><li>• Committee for slow and advanced learners constituted as initiated effective measures for the same.</li><li>• The institution has constituted placement and competitive examination cell which provides appropriate training to outgoing students for skill up gradation and knowledge enhancement and makes them more employable. Similar efforts are made for the students to perform better in competitive examination</li><li>• The institution has established unique methods of result analysis by which the performance ranking of the subjects are arrived at and underperforming subjects are focused for improvement</li><li>• Necessary efforts and mechanism are established to resolve such grievances.</li></ul>

Meeting concluded with vote of thanks by IQAC coordinator.



Dr. Tripty Rahangdale  
IQAC Coordinator



Dr. B. Gurudutt Nayak  
IQAC Chairman

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2019-2020/04

Date: 20/04/2020

## NOTICE

The fourth quarterly IQAC meeting of Mansarovar Dental College for session 2019-2020 will be held online on 24/04/2020 on zoom meeting at 1:30 pm. All committee members are requested to attend the meeting.

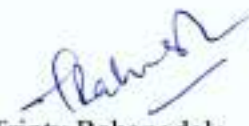
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7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Sunil Kumar
10.	Faculty member 3	Dr. S Prabhu
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Priyal Thakur
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

Contd...2

(2)

**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 21/11/2019.
2. Review of Activities under Institutional Values.
3. Review of Governance, Leadership and Management.



**Dr. Tripty Rahangdale**  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members





# MANSAROVAR DENTAL COLLEGE

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## Institutional Quality Assurance Committee Academic Year 2019-2020

Date: 24/04/2020

The fourth quarterly IQAC meeting of Mansarovar Dental College for session 2019-2020 was held online on 24/04/2020 on zoom meeting at 1:30 pm. All committee members are requested to attend the meeting.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5.	Senior administrative officer 1	Ms. Chitra Verma	
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10.	Faculty member 3	Dr. S Prabhu	
11.	Faculty member 4	Dr. Amita Gupta	
12.	Faculty member 5	Dr. Sagar S Khanna	
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14.	Nominee from students	Miss. Priyal Thakur	
15.	Nominee from alumni	Dr. Sanjula Chaturvedi	
16.	Nominee from employer	Mrs. Manjula Tiwari	
17.	Nominee from stake holder	Mr. Gaurav Tiwari	
18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2



(2)

**Agenda:**

1. To review the minutes of last meeting held on 21/11/2019.
2. Effective teaching and learning during covid-19 pandemic.

*Contd...3*

(3)

**Minutes of the Meeting:**

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

**Agenda 1:**

Confirmation of the minutes of the previous meeting held on 21/11/2019 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Collection of feedback forms from stakeholders and analysis of the forms collected.	Feedback collected from all the stakeholders through student satisfaction survey and respective actions taken.	All HOD's
2	<b>Agenda 3:</b> Preparatory measures for IQAC symposium	Faculty development programs conducted	IQAC members
3	<b>Agenda 4:</b> Result analysis and Affirmative Action plan.	Remedial classes scheduled.	All HOD's
4	<b>Agenda 5:</b> Review of Activities under Institutional Values.	<ul style="list-style-type: none"><li>- Conducted programs on various social activity days to incorporate human values.</li><li>- Functioning of waste management, rainwater harvesting, plastic free campus reviewed.</li></ul>	Director office
5	<b>Agenda 6:</b> Review of Governance, Leadership and Management.	<ul style="list-style-type: none"><li>- Faculties instructed to attend more number of workshops, conferences and seminars.</li></ul>	All HOD's

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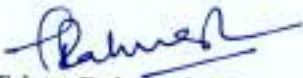
(4)

**Agenda 2:-**

Effective delivering of curriculum through e- Learning platforms.

Psychological counseling sessions to be conducted for students for effective handling of covid-19 situations.

Meeting concluded with vote of thanks by IQAC coordinator.



Dr. Tripty Rahangdale  
IQAC Coordinator



Dr. B. Gurudutt Nayak  
IQAC Chairman

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2020-2021/01

Date: 14/07/2020

## NOTICE

The first quarterly IQAC meeting of Mansarovar Dental College for session 2020-2021 will be held online on 17/07/2020 at 1:30 pm on zoom meeting. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Sunil Kumar
10.	Faculty member 3	Dr. S Prabhu
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Shraddha Malpani
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

Contd...2



(2)

**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 24/04/2020.
2. Review of Curricular Aspects
3. Teaching Learning and Evaluation
4. Action Plan for 2020-21

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



# MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,

Ward No. 84, Kolar Road, Bhopal (M.P) 462042

Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

## Institutional Quality Assurance Committee ACADEMIC YEAR 2020-2021

Date: 17/07/2020

The first quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2020-2021 was held online on zoom meeting on 17/07/2020 at 01:30 pm.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5.	Senior administrative officer 1	Ms. Chitra Verma	
6.	Senior administrative officer 2	Mr. Basant Verma	
7.	Senior administrative officer 3	Mrs. Shraddha Nigam	
8.	Faculty member 1	Dr. Himanshu Khashu	
9.	Faculty member 2	Dr. Sunil Kumar	
10.	Faculty member 3	Dr. S Prabhu	
11.	Faculty member 4	Dr. Amita Gupta	
12.	Faculty member 5	Dr. Sagar S Khanna	
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14.	Nominee from students	Miss. Shraddha Malpani	
15.	Nominee from alumni	Dr. Sanjula Chaturvedi	
16.	Nominee from employer	Mrs. Manjula Tiwari	
17.	Nominee from stake holder	Mr. Gaurav Tiwari	
18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2

(2)

**Agenda:**

1. To review the minutes of last meeting held on 24/04/2020.
2. Review of Curricular Aspects
3. Teaching Learning and Evaluation
4. Action Plan for 2020-21

*Contd...3*

**Minutes of the Meeting:**

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

**Agenda 1:**

Confirmation of the minutes of the previous meeting held on 24/04/2020 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Effective teaching and learning during covid-19 pandemic.	Online platform used for lectures	All HOD's

**Agenda 2:**

- Decision was taken to monitor effective implementation of curriculum in all programs & courses. To keep relevant records for same.
- It is decided to start at least two New Value Added Courses in all the departments.
- Chairman instructed the Feedback committee chairman to collect feedback from students, alumni, parents and teachers regarding teaching learning process during the quarter and present report in next meeting.

**Agenda 3:**

- Activities conducted and progress under teaching learning and evaluation was reviewed and following are the decisions taken.
- It is decided to assess Slow Learners and Advanced Learners after admission and to organize special programs and remedial courses and allotment of Mentors.
- Chairman requested faculty to have Innovation and Creativity in Teaching and Learning.
- Working of Examination Grievance Committee was reviewed. It is found that no such grievances received in the past.

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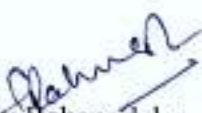
**Agenda 4:**

It is decided to implement following activities towards quality enhancement in the institution during 2020-21.

- To enhance gender equity , environment, citizenship role
- To enhance student centric methods in teaching learning process
- To initiate Teacher and student performance monitoring mechanism
- Effective and efficient feedback system ,outcome from this is used for system improvement
- To implement rigorously decentralization, participative discussion in governance.

Chairman IQAC informed the entire Associate Professor's to present Activity Report of the Committees working under Him/her in the next meeting.

Meeting concluded with vote of thanks by IQAC coordinator.

  
Dr. Tripty Rahangdale  
IQAC Coordinator

  
Dr. B. Gurudutt Nayak  
IQAC Chairman

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2020-2021/02

Date: 05/10/2020

## NOTICE

The second quarterly IQAC meeting of Mansarovar Dental College for session 2020-2021 will be held on 08/10/2020 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Sunil Kumar
10.	Faculty member 3	Dr. S Prabhu
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Shraddha Malpani
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

*Contd...2*

(2)

**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 17/07/2020.
2. Review of Research, Innovations and Extension Activities
3. Infrastructure and Learning Resource
4. Activities conducted by different Committees
5. Best Practices to be adopted

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members





# MANSAROVAR DENTAL COLLEGE

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## Institutional Quality Assurance Committee ACADEMIC YEAR 2020-2021

Date: 08/10/2020

The second quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2020-2021 was held on 08/10/2020 at 01:30 pm in conference room.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5.	Senior administrative officer 1	Ms. Chitra Verma	
6.	Senior administrative officer 2	Mr. Basant Verma	
7.	Senior administrative officer 3	Mrs. Shraddha Nigam	
8.	Faculty member 1	Dr. Himanshu Khashu	
9.	Faculty member 2	Dr. Sunil Kumar	
10.	Faculty member 3	Dr. S Prabhu	
11.	Faculty member 4	Dr. Amita Gupta	
12.	Faculty member 5	Dr. Sagar S Khanna	
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14.	Nominee from students	Miss. Shraddha Malpani	
15.	Nominee from alumni	Dr. Sanjula Chaturvedi	
16.	Nominee from employer	Mrs. Manjula Tiwari	
17.	Nominee from stake holder	Mr. Gaurav Tiwari	
18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2



**Agenda:**

1. To review the minutes of last meeting held on 17/07/2020.
2. Review of Research, Innovations and Extension Activities
3. Infrastructure and Learning Resource
4. Activities conducted by different Committees
5. Best Practices to be adopted

**Minutes of the Meeting:**

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

**Agenda 1:**

Confirmation of the minutes of the previous meeting held on 17/07/2020 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Review of Curricular Aspects	<ul style="list-style-type: none"> <li>- Curriculum strictly implemented in all the batches.</li> <li>- Value added courses were chosen and conducted based on current trends.</li> <li>- Feedback collected from all the stakeholders, evaluated and necessary action taken</li> </ul>	All HOD's
2	<b>Agenda 3:</b> Teaching Learning and Evaluation	<ul style="list-style-type: none"> <li>- Mentoring system for effective student progression was formulated.</li> <li>- Slow learners identified and remedial classes scheduled.</li> </ul>	All HOD's
3	<b>Agenda 4:</b> Action Plan for 2020-21	<ul style="list-style-type: none"> <li>- Action plan for academic year was planned at the beginning of the session casing the gender equity, environment, citizenship role, enhancing student centric methods in teaching learning process, initiating Teacher and student performance monitoring mechanism and feedback system.</li> </ul>	Principal office

**Agenda 2:-**

- Chairman IQAC suggested getting sponsored research projects by NGO, industries, corporate houses, endowments etc...
- It is decided to hold 3 to 4 workshops/ seminars on Intellectual Property Rights.
- Chairman IQAC suggested providing Name of faculties who receives awards so as to enable the institution to provide incentives to such faculties.
- It was suggested by the IQAC Chairman to conduct Extension Activities that sensitizes students to social issues and holistic development, and report in the next meeting.

It was also decided to conduct Outreach program during next two quarters in collaboration with NSS/NCC/Red cross society.

*Contd...4*

**Agenda 3:-**

- Review was conducted regarding availability of facilities for teaching learning – classrooms, laboratories and computer equipments.
- Chairman IQAC instructed to initiate action to connect all classrooms with Wi-Fi/LAN.
- It is decided to allocate sufficient budget for infrastructure augmentation.
- Review conducted regarding availability of reference books, journals for the use of students and staffs in the library department wise, chief librarian is informed to take indent from all HOD's regarding requirements of text books, reference books and journals.

**Agenda 4:**

Associate Deans present in the meeting put forth activities conducted by respective committees working under him/her.

**Agenda 5:-**

It is accepted in the committee "Improving faculty research and publications", and "Best Teacher Award for excelling in teaching at Mansarovar Dental College", as Two best practices for this current year

Meeting concluded with vote of thanks by IQAC coordinator.

  
Dr. Tripty Rahangdale  
IQAC Coordinator

  
Dr. B. Gurudutt Nayak  
IQAC Chairman

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2020-2021/03

Date: 19/04/2021

## NOTICE

The third quarterly IQAC meeting of Mansarovar Dental College for session 2020-2021 will be held on 22/04/2021 at 1:30 pm in conference room. The meeting will be conducted with all the standard covid protocols. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Sunil Kumar
10.	Faculty member 3	Dr. S Prabhu
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Shraddha Malpani
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

*Contd...2*



**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 8/10/2020.
2. Review of Progress made under Action Plan
3. Review on the online classes arranged during pandemic and plan of action on covid protocol
4. Auditing of the institutional expenditure

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

**Cc to:**

- a. Chairman
- b. Principal
- c. IQAC members



# MANSAROVAR DENTAL COLLEGE

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## Institutional Quality Assurance Committee ACADEMIC YEAR 2020-2021

Date: 22/04/2021

The third quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2020-2021 was held on 22/04/2021 at 01:30 pm in conference room maintaining all the standard covid protocols.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Member of management	Mr. Sachin Jain	
3	Coordinator of IQAC	Dr. Tripty Rahangdale	
4	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5	Senior administrative officer 1	Ms. Chitra Verma	
6	Senior administrative officer 2	Mr. Basant Verma	
7	Senior administrative officer 3	Mrs. Shraddha Nigam	
8	Faculty member 1	Dr. Himanshu Khashu	
9	Faculty member 2	Dr. Sunil Kumar	
10	Faculty member 3	Dr. S Prabhu	
11	Faculty member 4	Dr. Amita Gupta	
12	Faculty member 5	Dr. Sagar S Khanna	
13	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14	Nominee from students	Miss. Shraddha Malpani	
15	Nominee from alumni	Dr. Sanjula Chaturvedi	
16	Nominee from employer	Mrs. Manjula Tiwari	
17	Nominee from stake holder	Mr. Gaurav Tiwari	
18	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2

**Agenda:**

1. To review the minutes of last meeting held on 8/10/2020.
2. Review of Progress made under Action Plan
3. Review on the online classes arranged during pandemic and plan of action on covid protocol
4. Auditing of the institutional expenditure

**Minutes of the Meeting:**

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

**Agenda 1:**

Confirmation of the minutes of the previous meeting held on 08/10/2020 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Review of Research, Innovations and Extension Activities	- Lasers in dentistry seminar on intellectual property rights conducted on 13/11/2020 by Dr. Himanshu Khashu.	Principal office
2	<b>Agenda 3:</b> Infrastructure and Learning Resource	- Enlisted new textbooks of latest edition, speciality textbooks and journals purchased, advanced equipments purchased for speciality departments.	Principal office, Corporate office
3	<b>Agenda 4:</b> Activities conducted by different Committees	- New initiatives from all the committees enlisted and followed regularly	Committee Chairman



**Agenda 2:**

IQAC coordinator brought to the notice of the committee the outcome achieved on the action plan chalked out by the IQAC in the beginning of the year towards quality enhancement as follows:

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>To enhance gender equity , environment, citizenship role</li> </ul>	<ul style="list-style-type: none"> <li>Activities initiated to meet the objectives</li> </ul>
<ul style="list-style-type: none"> <li>To enhance student centric methods in teaching learning process</li> </ul>	<ul style="list-style-type: none"> <li>Value added courses, problem based learning, group discussion, effective use of internet in learning initiated</li> </ul>
<ul style="list-style-type: none"> <li>To initiate Teacher and student performance monitoring mechanism</li> </ul>	<ul style="list-style-type: none"> <li>Feedback systems, CPA cards initiated</li> </ul>
<ul style="list-style-type: none"> <li>Effective and efficient feedback system ,outcome from this is used for system improvement</li> </ul>	<ul style="list-style-type: none"> <li>Feedback recommendations are implemented</li> </ul>
<ul style="list-style-type: none"> <li>To implement rigorously decentralization , participative discussion in governance</li> </ul>	<ul style="list-style-type: none"> <li>IQAC ,established and implemented</li> </ul>

**Agenda 3:**

The covid 19 pandemic and subsequent lockdown on March 22<sup>nd</sup> made us to start online classes, on this context institution planned to conduct online classes.


The entire respective department HOD's are directed to prepare and submit SOP's in regard to pandemic, organized an orientation program on protocol for covid protection- usage of PPE.

**Agenda 4:**

Committees felt happy regarding conducting of audit by the institution at regular intervals. Account section was advised to attend to the observations made in the Audit and provide compliance.

Meeting concluded with vote of thanks by IQAC coordinator.

  
Dr. Tripty Rahangdale  
IQAC Coordinator

  
Dr. B. Gurudutt Nayak  
IQAC Chairman

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2021-2022/01

Date: 05/07/2021

## NOTICE

The first quarterly IQAC meeting of Mansarovar Dental College for session 2021-2022 will be held on 09/07/2021 at 1:30 pm in conference room. The meeting will be conducted with all the standard covid protocols. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Preeti Bhardwaj
10.	Faculty member 3	Dr. S Prabhu
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Kaveri Suresh
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

*Contd...2*

(2)

**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 8/10/2020.
2. Review of Curricular Aspects
3. Member assigned for task of inchargeship for NAAC
4. Acquainting all the teaching and non-teaching staff about NAAC
5. Adopting "Comprehensive Academic Enrichment Programme" as Best Practice for the session.



Dr. Tripty Rahangdale  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members





# MANSAROVAR DENTAL COLLEGE

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## Institutional Quality Assurance Committee ACADEMIC YEAR 2021-2022

Date: 9/07/2021

The first quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2021-2022 was held on 9/07/2021 at 01:30 pm in conference room maintaining all the standard covid protocols.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1.	Chairperson	Dr. B. Gurudutt Nayak	
2.	Member of management	Mr. Sachin Jain	
3.	Coordinator of IQAC	Dr. Tripty Rahangdale	
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5.	Senior administrative officer 1	Ms. Chitra Verma	
6.	Senior administrative officer 2	Mr. Basant Verma	
7.	Senior administrative officer 3	Mrs. Shraddha Nigam	
8.	Faculty member 1	Dr. Himanshu Khashu	
9.	Faculty member 2	Dr. Preeti Bhardwaj	
10.	Faculty member 3	Dr. S Prabhu	
11.	Faculty member 4	Dr. Amita Gupta	
12.	Faculty member 5	Dr. Sagar S Khanna	
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14.	Nominee from students	Miss. Kaveri Suresh	
15.	Nominee from alumni	Dr. Sanjula Chaturvedi	
16.	Nominee from employer	Mrs. Manjula Tiwari	
17.	Nominee from stake holder	Mr. Gaurav Tiwari	
18.	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2



(2)

**Agenda:**

1. To review the minutes of last meeting held on 09/07/2021.
2. Review of Curricular Aspects
3. Member assigned for task of inchargeship for NAAC
4. Acquainting all the teaching and non-teaching staff about NAAC .
5. Adopting "Comprehensive Academic Enrichment Programme" as Best Practice for the session.

*Contd...3*

**Minutes of the Meeting:**

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

**Agenda 1:**

Confirmation of the minutes of the previous meeting held on 09/07/2021 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Review of Progress made under Action Plan	<ul style="list-style-type: none"> <li>- Talk with International Karate Athlete Supriya Jatav organized to enhance gender equity environment.</li> <li>- value added courses conducted for effective teaching and learning.</li> <li>- On the basis of feedback collected from stakeholders changes implemented after the discussion.</li> </ul>	Principal office
2	<b>Agenda 3:</b> Review on the online classes arranged during pandemic and plan of action on covid protocol	<ul style="list-style-type: none"> <li>- Online classes conducted effectively.</li> <li>- A triage area was set up at the front desk for screening of the patients with faculty as well as support staff.</li> <li>- Infection control protocol was stepped up.</li> </ul>	Principal office
3	<b>Agenda 4:</b> Auditing of the institutional expenditure	<ul style="list-style-type: none"> <li>- Audit report was prepared.</li> </ul>	Principal office

**Agenda 2:**

- Decision was taken to monitor effective implementation of curriculum in all programs & courses. To keep relevant records for same.
- It is decided to start at more Value Added Courses in all the departments.
- Chairman instructed the curriculum committee to collect feedback from all the stakeholders regarding teaching learning process during the quarter and present report in next meeting.

*Contd...4*

(4)

**Agenda 3:**

IQAC (Internal Quality Assurance Cell) has been formed with the following list of members (doc attached) Member assigned for task of in -charge ship for NAAC Each member has been assigned specific task and to monitor it.

**Agenda 4:**

Acquainting all the teaching and non-teaching staff members about NAAC The teaching and non-teaching staff members given task to work on SAR systematically. Each staff member was explained each specific criterion which was assigned to him /her along with download information of that specific criteria formats from NAAC website.

**Agenda 5:**

IQAC decided to adopt and implement "Comprehensive Academic Enrichment Programme" as Best Practice for the session. All the HoD's instructed to work upon the same.

Meeting concluded with vote of thanks by IQAC coordinator.



Dr. Tripty Rahangdale  
IQAC Coordinator



Dr. B. Gurudutt Nayak  
IQAC Chairman

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2021-2022/02

Date: 08/10/2021

## NOTICE

The second quarterly IQAC meeting of Mansarovar Dental College for session 2021-2022 will be held on 12/10/2021 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1.	Chairperson	Dr. B. Gurudutt Nayak
2.	Member of management	Mr. Sachin Jain
3.	Coordinator of IQAC	Dr. Tripty Rahangdale
4.	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5.	Senior administrative officer 1	Ms. Chitra Verma
6.	Senior administrative officer 2	Mr. Basant Verma
7.	Senior administrative officer 3	Mrs. Shraddha Nigam
8.	Faculty member 1	Dr. Himanshu Khashu
9.	Faculty member 2	Dr. Preeti Bhardwaj
10.	Faculty member 3	Dr. S Prabhu
11.	Faculty member 4	Dr. Amita Gupta
12.	Faculty member 5	Dr. Sagar S Khanna
13.	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14.	Nominee from students	Miss. Kaveri Suresh
15.	Nominee from alumni	Dr. Sanjula Chaturvedi
16.	Nominee from employer	Mrs. Manjula Tiwari
17.	Nominee from stake holder	Mr. Gaurav Tiwari
18.	Nominee from industrialist	Mr. Abhishek Nigam

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**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 9/07/2021.
2. Review of Research, Innovations and Extension Activities
3. Preparation of IQAC for NAAC inspection.
4. Responsibilities of IQAC.
5. Activities conducted by different of Committees
6. To start Center of Excellence in the departments.



**Dr. Tripty Rahangdale**  
**IQAC Coordinator**

Cc to:

- a. Chairman
- b. Principal
- c. IQAC members



# MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,

Ward No. 84, Kolar Road, Bhopal (M.P) 462042

Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

## Institutional Quality Assurance Committee Academic Year 2021-2022

Date: 12/10/2021

The second quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2021-2022 was held on 12/10/2021 at 01:30 pm in conference room.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Member of management	Mr. Sachin Jain	
3	Coordinator of IQAC	Dr. Tripty Rahangdale	
4	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5	Senior administrative officer 1	Ms. Chitra Verma	
6	Senior administrative officer 2	Mr. Basant Verma	
7	Senior administrative officer 3	Mrs. Shraddha Nigam	
8	Faculty member 1	Dr. Himanshu Khashu	
9	Faculty member 2	Dr. Preeti Bhardwaj	
10	Faculty member 3	Dr. S Prabhu	
11	Faculty member 4	Dr. Amita Gupta	
12	Faculty member 5	Dr. Sagar S Khanna	
13	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14	Nominee from students	Miss. Kaveri Suresh	
15	Nominee from alumni	Dr. Sanjula Chaturvedi	
16	Nominee from employer	Mrs. Manjula Tiwari	
17	Nominee from stake holder	Mr. Gaurav Tiwari	
18	Nominee from industrialist	Mr. Abhishek Nigam	

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**Agenda:**

1. To review the minutes of last meeting held on 9/07/2021.
2. Review of Research, Innovations and Extension Activities
3. Preparation of IQAC for NAAC inspection.
4. Responsibilities of IQAC.
5. Activities conducted by different Committees
6. To start Center of Excellence in the departments.
7. To conduct Orientation program for newly admitted post graduate students.

**Minutes of the Meeting:**

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

**Agenda 1:**

Confirmation of the minutes of the previous meeting held on 09/07/2021 and action taken report.

S. No	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Review of Curricular Aspects	<ul style="list-style-type: none"> <li>- MPMSU university curriculum effectively implemented at all the batches.</li> <li>- Value added courses and interdisciplinary courses were conducted for better understanding of the subject and for development of an individual in context to the society values.</li> <li>- Feedback collected from the students checked and analyzed and based on the data collected further action implemented.</li> </ul>	Curriculum committee
2	<b>Agenda 3:</b> Member assigned for task of inchargeship for NAAC	<ul style="list-style-type: none"> <li>- All criteria heads has provided information and documents for respective NAAC criterias, publication details, library, maintenance, E-content development, SOP's, alumni meets, trainings provided to students etc.</li> <li>- HOD's sensitized the students on gender sensitization, code of conduct, anti-ragging etc to ensure that maximum students should actively participate in sports and extra-curricular activities.</li> </ul>	Criteria Heads

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3	<b>Agenda 4:</b> Acquainting all the teaching and non-teaching staff about NAAC	- All staff acquainted about the NAAC and duties assigned and explained by the respective criteria heads.	IQAC
4	<b>Agenda 5:</b> Adopting "Comprehensive Academic Enrichment Programme" as Best Practice for the session.	- All the HoD's were instructed about the Best Practice and discussion made upon the same regarding the curriculum enrichment.	All HoD's

**Agenda 2:**

- I. Chairman IQAC suggested getting sponsored research projects by NGO, industries, corporate houses, international bodies, endowments etc.
- II. It is decided to hold 3 to 4 workshops/ seminars on Intellectual Property Rights.
- III. Chairman IQAC suggested providing Name of faculties who receives State/International awards so as to enable the institution to provide incentives to such faculties.
- IV. It was suggested by the IQAC Chairman to conduct Extension Activities that sensitizes students to social issues and holistic development, and report in the next meeting.
- V. It was also decided to conduct Outreach program during next two quarters in collaboration with NSS/NCC/Red cross society.

**Agenda 3:**
**Preparation of IQAC for NAAC assessment Detailed discussion on NAAC assessment was done:**

Members of IQAC briefed work done by them. During the institutional visit the NAAC peer teams will interact with the IQACS to know the progress, functioning as well quality sustenance initiatives undertaken by them.

**Agenda4:**
**Responsibilities of IQAC:**

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details.

**Agenda 5:**

Associate HOD's present in the meeting put forth activities conducted by respective committees working under him/her.

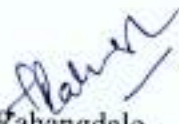
**Agenda 6:**


**To start Center of Excellence in the departments:**

Resolution: A center of excellence is a team, a shared facility or an entity that provides leadership, best practices, research, support and/or training for a focus area for the students as well as for the faculties. It is suggested to establish the Center of Excellence in Dental.

**Agenda 7:**

Orientation day has to be organized for the post graduate students once the counseling is over.  
Meeting concluded with vote of thanks by IQAC coordinator.

  
Dr. Tripty Rahangdale  
IQAC Coordinator

  
Dr. B. Gurudutt Nayak  
IQAC Chairman

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2021-2022/03

Date: 04/01/2022

## NOTICE

The third quarterly IQAC meeting of Mansarovar Dental College for session 2021-2022 will be held on 07/01/2022 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1	Chairperson	Dr. B. Gurudutt Nayak
2	Member of management	Mr. Sachin Jain
3	Coordinator of IQAC	Dr. Tripty Rahangdale
4	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5	Senior administrative officer 1	Ms. Chitra Verma
6	Senior administrative officer 2	Mr. Basant Verma
7	Senior administrative officer 3	Mrs. Shraddha Nigam
8	Faculty member 1	Dr. Himanshu Khashu
9	Faculty member 2	Dr. Preeti Bhardwaj
10	Faculty member 3	Dr. S Prabhu
11	Faculty member 4	Dr. Amita Gupta
12	Faculty member 5	Dr. Sagar S Khanna
13	Nominee from local society	Dr. Madan Mohan Singh Kuhswah
14	Nominee from students	Miss. Kaveri Suresh
15	Nominee from alumni	Dr. Sanjula Chaturvedi
16	Nominee from employer	Mrs. Manjula Tiwari
17	Nominee from stake holder	Mr. Gaurav Tiwari
18	Nominee from industrialist	Mr. Abhishek Nigam

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**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 12/10/2021.
2. Review of Student Support Activities of the Institution.
3. Welfare measure for Teaching and Non- Teaching Staff
4. Auditing of the institutional expenditure
5. Activities under Institutional Values

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

Cc to:

- a) Chairman
- b) Principal
- c) IQAC members





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## Institutional Quality Assurance Committee Academic Year 2021-2022

Date: 07/01/2022

The third quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2021-2022 was held on 07/01/2022 at 01:30 pm in conference room.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Member of management	Mr. Sachin Jain	
3	Coordinator of IQAC	Dr. Tripty Rahangdale	
4	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
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11	Faculty member 4	Dr. Amita Gupta	
12	Faculty member 5	Dr. Sagar S Khanna	
13	Nominee from local society	Dr. Madan Mohan Singh Kushwah	
14	Nominee from students	Miss. Kaveri Suresh	
15	Nominee from alumni	Dr. Sanjula Chaturvedi	
16	Nominee from employer	Mrs. Manjula Tiwari	
17	Nominee from stake holder	Mr. Gaurav Tiwari	
18	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2

**Agenda:**

1. To review the minutes of last meeting held on 12/10/2021.
2. Review of Student Support Activities of the Institution.
3. Welfare measure for Teaching and Non- Teaching Staff
4. Auditing of the institutional expenditure
5. Activities under Institutional Values.

**Minutes of the Meeting:**

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

**Agenda 1:**

Confirmation of the minutes of the previous meeting held on 12/10/2021 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Review of Research, Innovations and Extension Activities	<ul style="list-style-type: none"> <li>- 4 PG students benefitted from research grant from Shail industries.</li> <li>- IPR programme conducted title named Endodontic microscopy, Drug abuse and its management, Career opportunity for clinical research in India.</li> <li>- Seminar and workshop conducted on Digital dentistry.</li> <li>- MOU signed with Vindhya Herbal, Chavan herbal Pharma, National association for the blind and Tilak convent school. Copies of the signed MOU sent to all the HOD's.</li> <li>- FDP held with the title Best practices for visualizing research data and study results.</li> </ul>	IQAC members
2	<b>Agenda 3:</b> Preparation of IQAC for NAAC inspection.	<ul style="list-style-type: none"> <li>- Members of IQAC briefed the work done by them</li> <li>- Research, innovation and extension activities enlisted.</li> <li>- Faculty development programmes enlisted.</li> <li>- IPR workshops and seminars enlisted</li> <li>- Feedback of stakeholders analyzed and requisite action implemented.</li> <li>- Preparation of SSR analyzed.</li> </ul>	IQAC members
4	<b>Agenda 5:</b> Activities conducted by different Committees	<ul style="list-style-type: none"> <li>- Activities conducted by the committee presented to the IQAC</li> </ul>	Committee chairperson
5	<b>Agenda 7:</b> Orientation day program for newly admitted post graduate students	<ul style="list-style-type: none"> <li>- Orientation day organized on 1<sup>st</sup> December 2021 for the Newly admitted MDS Batch</li> </ul>	Principal office

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**Agenda 2:**

1. In the meeting review was held regarding number of students getting scholarship from govt and institution. Advised to apply for scholarship to concerned govt departments through eligible students. And it was also decided to provide scholarship to needy students from institution budget.
2. Review on progress achieved under capability enhancement schemes, Vocational Education and Training Program was held.
3. It is decided to guide interested students for competitive examinations and career counseling to needy students.
4. IQAC Chairman suggested keeping records of student proceeding to higher education and students' opted different career.

**Agenda 3:**

1. Welfare programs available in the institution for teaching and non- teaching staff was reviewed and observed that there sufficient programs. IQAC Chairman advised to keep record of teaching and non-teaching staff availing these benefits and also to give awareness among staff and students regarding availability of programs for their welfare.
2. Review conducted on number of faculty development programs conducted by the institution and also programs attended by the faculty outside the institution conducted by other agencies. It was decided to give more thrust on this issue during the year 2021-22.
3. It was also decided to have more number of quality initiatives by IQAC for promotion quality culture in the institution during the year 2021-22.

**Agenda 4:**

Committees felt happy regarding conducting of audit by internal and external agencies in the institution at regular intervals. Account section was advised to attend to the observations made in the Audit and provide compliance.

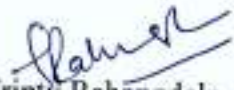


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**Agenda 5:**

1. Committee members agreed to organize more number of gender equity promotion programs.
2. To have Waste management, Rain Harvesting system in the institution.
3. To make campus plastic free and Paperless office.
4. It is decided to celebrate all national festival in the institution during the year 2021-22.

Meeting concluded with vote of thanks by IQAC coordinator.

  
Dr. Tripty Rahangdale  
IQAC Coordinator

  
Dr. B. Gurudutt Nayak  
IQAC Chairman

# MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2021-2022/04

Date: 18/04/2022

## NOTICE

The fourth quarterly IQAC meeting of Mansarovar Dental College for session 2021-2022 will be held on 23/04/2022 at 1:30 pm in conference room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1	Chairperson	Dr. B. Gurudutt Nayak
2	Member of management	Mr. Sachin Jain
3	Coordinator of IQAC	Dr. Tripty Rahangdale
4	Steering committee Coordinator of NAAC	Dr. Nishi Mishra
5	Senior administrative officer 1	Ms. Chitra Verma
6	Senior administrative officer 2	Mr. Basant Verma
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11	Faculty member 4	Dr. Amita Gupta
12	Faculty member 5	Dr. Sagar S Khanna
13	Nominee from local society	Dr. Madan Mohan Singh Kushwah
14	Nominee from students	Miss. Kaveri Suresh
15	Nominee from alumni	Dr. Sanjula Chaturvedi
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17	Nominee from stake holder	Mr. Gaurav Tiwari
18	Nominee from industrialist	Mr. Abhishek Nigam

*Contd...2*

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**The agenda for the meeting is as follows:**

1. To review the minutes of last meeting held on 07/01/2022.
2. Review of Progress made under Action Plan.
3. Review on document preparation for NAAC.
4. Other preparation for NAAC.
5. Orientation program for Newly admitted Undergraduate students.
6. College Innovation cell registration to be done to MOE's INNOVATION CELL under Institution's Innovation Council through Institution portal.

  
Dr. Tripty Rahangdale  
**IQAC Coordinator**

**Cc to:**

- a. Chairman
- b. Principal
- c. IQAC members





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## Institutional Quality Assurance Committee ACADEMIC YEAR 2021-2022

Date: 23/04/2022

The fourth quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2021-2022 was held on 23/04/2022 at 01:30 pm in conference room.

### Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Member of management	Mr. Sachin Jain	
3	Coordinator of IQAC	Dr. Tripty Rahangdale	
4	Steering committee Coordinator of NAAC	Dr. Nishi Mishra	
5	Senior administrative officer 1	Ms. Chitra Verma	
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7	Senior administrative officer 3	Mrs. Shraddha Nigam	
8	Faculty member 1	Dr. Himanshu Khashu	
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15	Nominee from alumni	Dr. Sanjula Chaturvedi	
16	Nominee from employer	Mrs. Manjula Tiwari	
17	Nominee from stake holder	Mr. Gaurav Tiwari	
18	Nominee from industrialist	Mr. Abhishek Nigam	

Contd...2



(2)

**Agenda:**

1. To review the minutes of last meeting held on 07/01/2022.
2. Review of Progress made under Action Plan.
3. Review on document preparation for NAAC.
4. Other preparation for NAAC.
5. Orientation program for Newly admitted Undergraduate students.
6. College Innovation cell registration to be done to MOE's INNOVATION CELL under Institution's Innovation Council through Institution portal.

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(3)

**Minutes of the Meeting:**

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

**Agenda 1:**

Confirmation of the minutes of the previous meeting held on 07/01/2022 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	<b>Agenda 2:</b> Review of Student Support Activities of the Institution.	- Tabulated number of students placed in higher education; qualifying in state, national and international exams and awards and medals for outstanding performance in sports and cultural activities.	Principal Office
2	<b>Agenda 3:</b> Welfare measure for Teaching and Non-Teaching Staff	- Faculties attending conferences and workshops are considered. Conducted various professional development programmes, administrative training programs for teaching and non teaching staffs.	Principal Office
3	<b>Agenda 4:</b> Auditing of the institutional expenditure.	- Audit for the last year done and report submitted to the head office.	Corporate office
4	<b>Agenda 5:</b> Activities under Institutional Values	- Gender sensitization programs organized under gender equity. - National festivals celebrated throughout the year for communal harmony. - Field visit of students to Water treatment plant. - Under green campus initiative plantation done.	Department of Public health Dentistry

*Contd...4*

(4)

**Agenda 2:**

IQAC coordinator brought to the notice of the committee the outcome achieved on the action plan chalked out by the IQAC in the beginning of the year towards quality enhancement as follows:

Plan of Action	Achievements
<ul style="list-style-type: none"><li>• To enhance gender equity , environment, citizenship role</li><li>• To enhance student centric methods in teaching learning process</li><li>• To initiate Teacher and student performance monitoring mechanism</li><li>• Effective and efficient feedback system ,outcome from this is used for system improvement</li><li>• To implement rigorously decentralization , participative discussion in governance</li></ul>	<ul style="list-style-type: none"><li>• Activities initiated to meet the objectives</li><li>• Value added courses, problem based learning, group discussion, effective use of internet in learning initiated</li><li>• Feedback systems, CPA cards initiated</li><li>• Feedback recommendations are implemented</li><li>• IQAC ,established and implemented</li></ul>

**Agenda 3:**

IQAC resolved that supporting documents for all metrics must be printed and filed properly at college and department levels. The data must be correct and validated at institute level and department level. Thereafter the Head of the institute presented the status of documentation as per the checklist provided.

**Agenda 4:**

All the teaching staff, Non teaching staff, Students, Alumni be sensitized regarding forthcoming NAAC inspection. All signage's, boards and other material must be displayed properly at prominent places to convey the strengths of the institute and departments.

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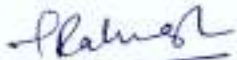
**Agenda 5:**

Duties Assigned to the faculties for the orientation day for undergraduate students.  
Minute to minute orientation day schedule to be shared at the principal office.

**Agenda 6:**

IQAC member appointed to apply College Innovation cell to MOE's INNOVATION CELL under Institution's Innovation Council through Institution portal.

Meeting concluded with vote of thanks by IQAC coordinator.



Dr. Tripty Rahangdale  
IQAC Coordinator



Dr. B. Gurudutt Nayak  
IQAC Chairman