



MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,

Ward No. 84, Kolar Road, Bhopal (M.P) 462042

Tel: +91-9111777225, 761158888. Website: www.mansarovardentalcollege.com

6.2.2 Policy documents



MANSAROVAR DENTAL COLLEGE

E-Governance Policy

Introduction

E-Governance (electronic governance) means rapid flow, sharing and interpretation of knowledge or information involving Information and ICT so as to deploy resources effectively, provide optimum services to the stakeholders, prompt decision making, and saving of expenses. E-Governance supports and enhances good governance.

Mansarovar Dental College recognizes the huge potential of E-Governance and the commensurate overwhelming need to use this technology platform for various activities and processes viz. registration, admission, student information, classes, timetable, attendance, library, salary and expenses, examinations, performance, grades, hostel services, security, reporting etc.

Purpose

Accordingly, College has resolved to formulate its E-Governance Policy as given in the succeeding paragraphs. The purpose of this policy is to provide a framework for e-governance as well as procurement of all IT hardware, software, and any externally hosted systems.

Goals

1. Improve internal processes of Governance
2. Provide better information to all who need them
3. Efficient service delivery
4. Increased transparency
5. Reinforce credibility and accountability
6. Promote stakeholders' participation and consultation

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Principal
Mansarovar Dental College
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Relevance in the globalized world

E-Governance will enable various stakeholders to control the improved operational efficiency in various key processes like grants, utilization certificates, approval processes, feedback mechanisms, etc.

Provisioning of Enabling Environment

Mansarovar Dental College will ensure the adoption of following steps to provide enabling environment for the facilitation of E-Governance:

1. E-Readiness in the aspect of E-Governance which includes human resources,
 - a. budgeting resources, inter/intra departmental communication flows
 - b. and readiness of the sponsoring trust to support the initiative.
2. Appropriate investment in Telecommunication infrastructure
3. Availability of Internet connectivity with adequate speed
4. Governmental human resources
5. Adequate budgetary outlay
6. Involvement and commitment of top leadership
7. Promotion of awareness among the stakeholders about the importance and potential of E-Governance
8. Encourage and support from all the departments
9. Consistent implementation maintenance of assets
10. Ensuring data and physical security
11. To start with plan locally, but keep the global user community in mind.

Bow
Dr. B. Gurudatt Nayak
Principal
Mansarovar Dental College
BHOPAL

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Strategy

1. To start with a simple approach and with the development of infrastructure and acceptance of E-Governance by the various entities, functions shall be added in stages.
2. Involve external stakeholders in technology e.g. Hardware companies, software houses, etc.
3. Adoption of international standards wherever possible minimizing customization thereby reducing the risks of software and compatibility problems

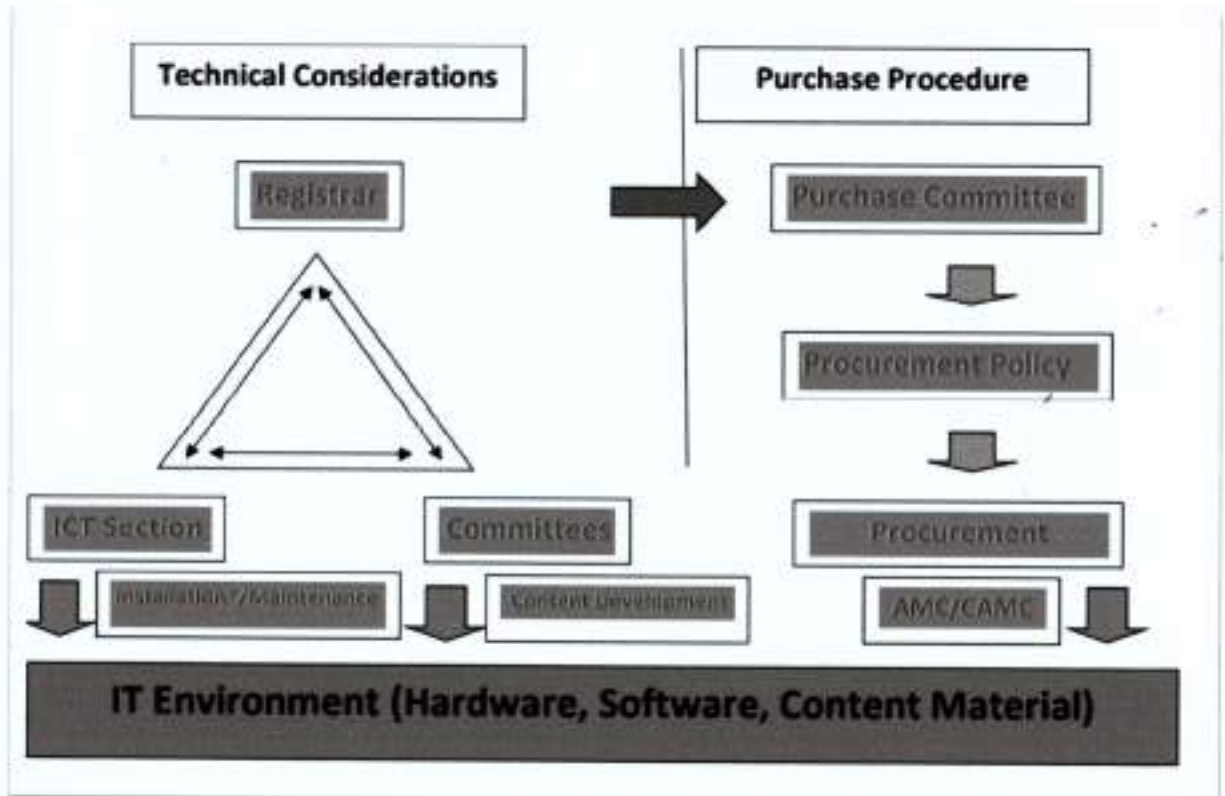
Work plan and Governance framework

Sl No	Work Plan	Responsible Agency		Remarks
		Primary Role	Support Role	
1.	Content Development: development of applications, local language interfaces, and e-learning materials.	Development of e-learning materials by respective academic Depts	Development of applications, and local language interfaces by ICT Dept	Overall coordination by the College
2.	Competency building: Training personnel for human resource development must be implemented at all levels	By ICT Dept	Academic Depts	
3.	Connectivity: Intranet/Internet connections must be established across related agencies.	Academy	ICT Dept	
4.	E-Security, E-Ethics, and privacy – as per the laws of the land and aligned with the prevailing norms.	Privacy – as per the laws of the land and aligned with the prevailing norms. Academy, Administrators Departments developing contents	ICT Dept	
5.	Two-way communication flow	Academy, Administrators Departments developing contents	ICT Dept	
6.	Cyber laws: Providing a legal framework to support the goals of E-Governance policies.	Academy, Administrators Departments developing contents	ICT Dept	

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Dr. B. Gurudatt Nayak
Principal
Mansarovar Dental College
BHOPAJ

Organogram and Functional Arrangement



ICT Hardware Standardization

Following benefits would accrue out of standard Hardware environment:

1. ICT Support Staff would be familiar with hardware and peripherals, thus speeding up fault finding and repair with short turnaround time;
2. The ICT Department would be able to stock standard spares in order to reduce down time;
3. Network, software and hardware installations can be planned and coordinated centrally by experienced network engineers.



Dr. B. Gurudatt Nayak
Principal
Mansarovar Dental College
BHOPAL

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Benefits of E-Governance

• ***Benefits to students***

1. Increase participation in educational affairs
2. Extensive saving in time cost & efforts
3. Better information & transaction services
4. Social connectivity for collaboration
5. Students can access virtual lectures & Seminars
6. Students can solve their problems like- examination queries, result verification etc.
7. Students can submit feedback to university
8. E-learning

• ***Benefits to colleges***

1. Data can access easily
2. Electronic data exchange with university
3. Saving of hidden operational cost
4. Instant statistical report generation
5. Helpful for various accreditation processes

• ***Overall education system***

1. Long term impact on organization goals
2. Improvement in education and administrative system
3. Empowerment of faculties, students & encouragement of their participation in governance


Dr. B. Gundatt Navak
Principal
Mansarovar Dental Coll
BHOPAL

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Conclusion

E-Governance in the College is the current trend and hence has to be further strengthened in the times to come. This policy would require modifications from time to time as the advancement of technology takes place or the current academic environment alters.



Dr. B. Gurudatt Nayak
Principal
Mansarovar Dental College
BHOPAL

Dr. B. Gurudatt Nayak
Principal
Mansarovar Dental College
BHOPAL