

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2023-2024/01

Date: 01/06/2023

NOTICE

The first quarterly IQAC meeting of Mansarovar Dental College for session 2023-2024 will be held on 06/06/2023 at 1:30 pm in IQAC room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1	Chairperson	Dr. B. Gurudutt Nayak
2	Member of management	Mr. Sachin Jain
3	Coordinator of IQAC	Dr. Nishi Mishra
4	Steering committee Coordinator of NAAC	Dr. Tripty Rahangdale
5	Senior administrative officer 1	Mr. Basant Verma
6	Senior administrative officer 2	Ms. Chitra Verma
7	Senior administrative officer 3	Mrs. Shraddha Nigam
8	Faculty member 1	Dr. Himanshu Khashu
9	Faculty member 2	Dr. Sapna Singh
10	Faculty member 3	Dr. Saurabh Shrivastava
11	Faculty member 4	Dr. Amita Gupta
12	Faculty member 5	Dr. Mrinal Satpathy
13	Nominee from local society	Dr. Manisha Rathi
14	Nominee from students	Mr. Akash Singha
15	Nominee from alumni	Dr. Sanjula Chaturvedi
16	Nominee from employer	Mrs. Manjula Tiwari
17	Nominee from stake holder	Mr. Gaurav Tiwari
18	Nominee from industrialist	Mr. Abhishek Nigam

The agenda for the meeting is as follows:

1. To review the minutes of the previous meeting held on 20/04/2023.
2. Submission of AQAR 2022-23.
3. Review of progress made under the action plan of 2023-2024.
4. Preparation of AQAR 2023-24.
5. Preparation for upcoming NAAC re-visit.
6. To review the action plan made for teaching -learning and evaluation.
7. To review the activities conducted by Institutions OBC committee and SC/ST committee, Institutional Academic and Examination Committee, Institutional Maintenance Committee, Students and staff grievance and redressal committee and Career guidance and placement committees.
8. Preparation for conduction of orientation day and anti-ragging program for freshly admitted undergraduate and postgraduates.
9. Discussion on about MoU, Collaboration, Patent and Copyrights.
10. Organizing an alumni meet.
11. Any other matter to discuss.


Dr. Nishi Mishra
IQAC Coordinator

Cc to:

- a) Chairman/Principal
- b) IQAC members



MANSAROVAR DENTAL COLLEGE

NAAC ACCREDITED & ISO 9001:2015 CERTIFIED

(Run by Sri Sai Gramothan Samiti)

(Recognized by Dental Council of India, New Delhi & Affiliated to Madhya Pradesh Medical Science University, Jabalpur)

Institutional Quality Assurance Committee Academic Year 2023-2024

Date: 06/06/2023

The first quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2023-24 was held on 06/06/2023 at 01:30 pm in IQAC room.

Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Member of management	Mr. Sachin Jain	
3	Coordinator of IQAC	Dr. Nishi Mishra	
4	Steering committee Coordinator of NAAC	Dr. Tripty Rahangdale	
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Agenda:

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8. Preparation for conduction of orientation day and anti-ragging program for freshly admitted undergraduate and postgraduates.
9. Discussion on about MoU, Collaboration, Patent and Copyrights.
10. Organizing an alumni meet.
11. Any other matter to discuss.

Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 20/04/2023 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	Agenda 2: To review research, innovation and extension activities	- Reviewed the old MoUs and planning was done for various collaborative activities.	Principal office DEU
2	Agenda 3: To conduct FDP programme	FDPs conducted on: - - stress management conducted on 13/04/2023 - Emotional intelligence on 15/04/23 - Recent trends in diagnosis of potentially malignant disorder on 17/04/23 - Professional ethics and personality development program on 20/04/23 - Dynamics of personality on 24/04/24	Principal office DEU/IQAC

		- Qualitative and quantities research design in higher education FDP-QQR 2023	
3	Agenda 4: To conduct the internal audit and formulation of internal audit proforma.	- An internal audit was conducted by all the departments.	HODs & Principal office/IQAC
4	Agenda 5: Budget planning for financial year 2023-24.	- All HODs, librarian, store incharge and maintaince department were asked to prepare requirements for infrastructure and academic augmentation.	HODs & Principal Maintaince dept.
5	Agenda 6: To review the progress of AQAR preparation for the session 2022-2023.	- All criteria heads discussed the progress of AQAR 2022-23 preparation with IQAC committee.	Principal office
6	Agenda 7: Planning to conduct the Academic and Administrative Audit for the session of 2022-2023.	- AAA was conducted on 29/05/23 and 30/05/23	Principal office IQAC committee
7	Agenda 8: Guidelines for MDS examination	- All the HODs of PG department were asked to follow all rules and guidelines as par MPMSU Jabalpur for upcoming MDS part II theory and practical examination.	Principal office/ first year In -charge /HODs
8	Agenda 9 Observation of world tobacco month as prescribed by DCI.	- The month of May was observed as world tobacco month and the report was submitted to DCI.	Principal office.
9	Agenda 10: OPD planning	- The head of department of oral medicine and radiology prepared OPD data. - All the data was analyzed and action taken report was prepared. - A report was prepared comprising of total number of patients treated department wise and overall, as in the college.	Principal office/ IQAC committee. OMDR Department.

10	Agenda 11: Preparation of upcoming NAAC re- visit	<ul style="list-style-type: none"> - All the teaching, nonteaching staff and administrative staff were sensitized about upcoming NAAC revisit on 17th and 18th August 2023. - All the Hod were instructed to check and verify all necessary documents for NAAC Re-visit. - All criteria heads were instructed to recheck and verify the documents related to NAAC Re-visit. 	Principal office/ IQAC committee.
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Agenda 2:

Dr Nishi Mishra informed that the portal for entering the data for AQAR 2022-23 is still not open. However, the data should be kept ready.

Agenda 3:

IQAC coordinator brought to notice to all the committees that action plan for session 2023-24 has to be made for quality enhancement and to conduct program on gender equality, environment, value-added course and add-on courses. The faculty development programs to be conducted on recent topics. The feedback form should be filled by various stakeholders. Various collaborative activities, extension and out rich activities should be organized for the students. IIC should conduct various programs as per calendar 5 quarter 4.

Agenda 4:

Coordinator IQAC informed that the academic session for AQAR 2023-24 has started and an action plan for AQAR 2023-24 was discussed.

IQAC (Internal Quality Assurance Cell) Committee checked and reviewed all the documents prepared for all matrices at the department level. All HOD's were instructed to complete the assigned NAAC work and compile AQAR for the session of 2023-24.

Agenda 5:

All the teaching, non - teaching faculties, students and alumni to be informed about forthcoming NAAC inspection.

Agenda 6:

To review the action plan made for teaching -learning and evaluation IQAC chairman suggested all the Department Heads should focus on student-centric methods.

Agenda 7:

IQAC committee instructed to OBC committee and SC/ST committee to counsel and guide the OBC and SC/ST students. Both committees were instructed to collect reports and information of state govt. order on various aspect of education & employment of SC/ST and OBC students.

Discussion was done with Institutional Academic and Examination Committee to fix up schedule for UG and PG examinations.

To discuss about the repairs work and servicing in various department Institutional Maintenance Committee was asked to co-ordinate with respective department HOD's.

Career guidance and placement committee were advised to conduct NEET preparation program for

UG students.

Students and staff grievance and redressal committee was advised to conduct the program to make them aware about related issues.

Agenda 8:

IQAC Chairman Dr Gurudatt Nayak informed to the coordinator Extracurricular committee to do all preparation for the orientation program and anti-ragging program for freshly appearing undergraduates and postgraduates.

Agenda 9:

IQAC chairman discussed the house that we have to work to increase MoU numbers, patents and copyrights.

Agenda 10:

IQAC chairman Dr. Gurudutt Nayak informed that alumni meet is going to be organized on 3/6/23 and requested the alumni committee members to do all necessary arrangements.

Agenda 11:

As there was no other matter to discuss, the meeting was ended with vote of thanks by IQAC coordinator.



Dr. Nishi Mishra
IQAC Coordinator



Dr. B. Gurudutt Nayak
IQAC Chairman

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2023-2024/02

Date: 10/10/2023

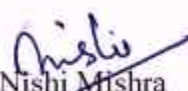
NOTICE

The second quarterly IQAC meeting of Mansarovar Dental College for session 2023-2024 will be held on 16/10/2023 at 1:30 pm in IQAC room. All committee members are requested to attend the meeting.

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1	Chairperson	Dr. B. Gurudutt Nayak
2	Member of management	Mr. Sachin Jain
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3. Monitoring the progress of preparation of AQAR 2023-24.
4. Preparation for NIRF ranking 2024 and INDIA TODAY-MDRA BEST COLLEGES RANKING -2024.
5. Review of infrastructure and learning resources.
6. Plan for curriculum revision meeting towards implementing NEP.
 - a. Courses focusing towards industrial needs
 - b. Multidisciplinary /interdisciplinary curriculum
 - c. Introduction of new skill- based courses/ value added courses
 - d. Feedback from stakeholder on curriculum
7. Monitoring activities of IIC of the college.
8. Organization of white coat ceremony.
9. Discussion on slow learner and advance learner.
10. Discussion on PTM meeting.
11. Any other matter.


Dr. Nishi Mishra
IQAC Coordinator

Cc to:

- c) Chairman/Principal
- d) IQAC members



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Institutional Quality Assurance Committee Academic Year 2023-2024

Date: 16/10/2023

The second quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2023-24 was held on 16/10/2023 at 01:30 pm in IQAC room.

Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Member of management	Mr. Sachin Jain	
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Agenda:

Address : Mansarovar Campus, Rani Avanti Bal Marg, Opposite to D-Mart, Hinotia Aalam, Ward No. 84, Kolar Road, Bhopal- 462024 (M.P.), India

Phone No.: +91-9111777225 / 7611158888

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8. Organization of white coat ceremony.
9. Discussion on slow learner and advance learner.
10. Discussion on PTM meetings.
11. Any other matter.

Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 20/04/2023 and action taken report.

S. No	Agenda Points	Detailed action	Owner
1	Agenda 2 Submission of AQAR 2022-23.	-All criteria heads checked all qualitative and quantitative data and submitted to IQAC committee for further review.	Principal office /IQAC
2	Agenda 3 Review of progress made under action plan 2023-2024	- Student's centric methods, group discussion and effective use of the internet by ICT tools were initiated by all departments. - Value added courses, interdisciplinary courses and cross-cutting programs like blood donation, plantation program on world environment day were conducted.	Principal office /IQAC

3	Agenda 4 Preparation of AQAR 2023-24 for NAAC	- Criteria heads submitted AQAR data for first quarter of the session 2023-24 to the IQAC committee for review and verification.	HODs & Principal
4	Agenda 5 Preparation for upcoming NAAC re-visit	- All hods and administrative department and all committees performed team work efficiently during NAAC revisit on 17 th and 18 th August 2023.	HODs & Principal Maintaince dept.
5	Agenda 6 To review the action plan made for teaching -learning and evaluation	- All the Departments focused on experimental learning, integrated learning, participatory learning, patient centric and evidence-based learning.	Principal office
6	Agenda 7 Activities Conducted by different committees	- OBC and SC/ST committees conducted various programs for the students - Institutional academic and examination committee fixed the examination schedule for undergraduates and postgraduates - All repair work was completed by maintenance committee	Principal office, IQAC committee, A Concerned committees
7	Agenda 8 Preparation for conduction of orientation day and anti-ragging program for freshly appeared undergraduate and postgraduates	- Orientation day was organized on 16/10/2024 and a motivational talk was delivered by Mr. Bhaskar Chandrakanti - Anti-ragging program was conducted by Dr..Chandresh Shukla.	Principal office /IQAC /ECC
8	Agenda 9 MoU, Collaboration, Patent and Copyrights	- One utility patent was filed by Department of Conservative and Endodontics. - MoU draft was prepared for MoU between Mansarovar Dental College and Career Craft Consultancy and Manipal University College Malaysia. - All the HODs were made to aware for increase the numbers of publications in UGC Care/Web of Science/ Scopus/ PubMed acceptable journals before 31 st may 2024. - The research committee was requested to look into this matter seriously.	Principal office/HODs/ research committee
9	Agenda 10 Organizing an alumni meet.	- Alumni meet was organized on 03/06/2023.	Principal office/ IQAC/Alumni committee

Agenda 2

IQAC Coordinator Dr Nishi Mishra advised all the criteria heads to review the data of AQAR 2022-23 and make necessary corrections if required. She also informed that the portal for entering the data for AQAR 2022-23 is still not opened. All HODs are once again requested to recheck for correction suggested by authorities and submit the completed data file along with the supporting documents by 31st December 2023.

Agenda 3

IQAC Chairman Dr. Gurudutt Nayak instructed all criteria heads to compile the data of first and second quarter for the session 2023-24 to monitor the progress of preparation of AQAR 2023-24. He also requested to all HODs, criteria heads and members to make a plan for third and fourth quarter of the session 2023-24 AQAR.

Agenda 4

Preparation for NIRF ranking 2024 and INDIA TODAY-MDRA BEST COLLEGES RANKING - 2024.

All the HODs are requested to provide the data related to NIRF RANKING proforma which is going to fill in the month of January 2024 and also to fill proforma of INDIA TODAY-MDRA BEST COLLEGES RANKING -2024 in the month of February 2024.

Agenda 5

Review of infrastructure and learning resources.

Members agreed upon the purchase of new equipment, additional text Books, Reference Books, CD and Videos as per the requirement from various departments and requested to all HODs to finalize in the next meeting. After detailed discussion IQAC committee agreed to incur expenses on following items for the session 2023-24 such as ICT, Campus Infrastructure, physical facilities, equipment and any others. The Committee suggested to conduct regular training programs for teachers and non-teaching staff on networking, LMS, ICT etc. Review of digitalization of administration and library should be done thoroughly and IT department was informed to send proposal for any additional work to be conducted in digitalization and automation.

Agenda 6

Institutional Curriculum committee coordinator informed that all the subject members should suggest curriculum modifications regarding implementation of NEP to MPMSU. IQAC member Mr. Abhishek Nigam was asked to implement courses focusing towards industrial needs and he

suggested that the industrial visit of the students should be mandatory. Intuitional Curriculum committee coordinator also discussed about the introduction of new skill-based courses, multidisciplinary courses, value added courses like basic life support, ethics etc.

Agenda 7

Monitoring the activities of IIC of the college

IQAC Chairman requested IIC convenor Dr. Maulsree Guleria to compile the data of various activities conducted for first and second quarter of the session. Dr. Tripty Rahangdale President of IIC suggested various IPR programs, mentor- mentee programs and impact series lectures as upcoming event under the umbrella of IIC.

Agenda 8

Organization of **white** coat ceremony

Extracurricular committee coordinator informed and suggested for conduction of white coat ceremony for newly joined third year students to orient them toward ethics and signifying their dedication toward professionalism.

Agenda 9

Discussion on slow and advance learner

To identify slow and advanced learners in all subjects of UG programs and initiate remedial drill.

Agenda 10

Discussion on PTM meeting

Detailed discussion was done on PTM meetings. IQAC chairman suggested to PTM committee to finalize the dates of first and second meeting and organize them as per schedule.

Agenda 11

No other matter to discuss so meeting was concluded with vote of thanks by IQAC coordinator.


Dr. Nishi Mishra
IQAC Coordinator


Dr. B. Gurudutt Nayak
IQAC Chairman

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2023-2024/03

Date: 02/01/2024

NOTICE

The third quarterly IQAC meeting of Mansarovar Dental College for session 2023-2024 will be held on 09/01/2024 at 1:30 pm in IQAC room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1	Chairperson	Dr. B. Gurudutt Nayak
2	Member of management	Mr. Sachin Jain
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The agenda for the meeting is as follows:

- 1 To review the minutes of the previous meeting held on 16/10/2023.
- 2 AQAR 2022-23 submission.
- 3 Monitoring the progress of AQAR 2023-24.
- 4 Planning for conduction of add-on courses under DEU and approval of funds of add-on course.
- 5 Conduction of IPR program, mentor- mentee program and impact lecture series by IIC.
- 6 Discussion about research publication, MoUs, patents and copyrights.
- 7 Maintenance of Equipment.
- 8 Organization of FDP programs.
- 9 Monitoring the progress of adopted best practices and distinctiveness of institution.
- 10 Any other matter.


Dr. Nishi Mishra
IQAC Coordinator

Cc to:

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Institutional Quality Assurance Committee Academic Year 2023-2024

Date: 09/01/2024

The third quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2023-24 was held on 09/01/2024 at 01:30 pm in IQAC room.

Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Member of management	Mr. Sachin Jain	
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- 2 AQAR 2022-23 submission
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- 4 Planning for conduction of add-on courses under DEU and approval of funds of add-on course.
- 5 Conduction of IPR program, mentor- mentee program and impact lecture series by IIC
- 6 Discussion about research publication, MoUs, patents and copyrights.
- 7 Maintaince of Equipment.
- 8 Organization of FDP programs
- 9 Monitoring the progress of adopted best practices and distinctiveness of institution.
- 10 Any other matter.

Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 16/10/2023 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	Agenda 2 Data submission for AQAR 2022-23	- All the HODs and criteria heads checked the qualitative and quantitative data of AQAR 2022-23 and corrected for any deviation and submitted to IQAC Chairman and coordinator to verify once again.	Principal office /IQAC
2	Agenda 3 Monitoring the progress of preparation of AQAR 2023-24.	- All the HODs were asked for weekly checking of data to complete the work.	Principal office /IQAC
3	Agenda 4 Preparation for NIRF ranking 2024 and INDIA TODAY-MDRA BEST COLLEGES RANKING - 2024	- All the data was provided to fill the proforma as their last date for submission is 19 th January 2024 and 26 th February 2024 respectively.	HODs & Principal office
4	Agenda 5 Review of infrastructure and learning resources	- All the requirement related to the infrastructure and library were submitted to library committee by all HODs.	HODs & Principal Maintaince dept.
5	Agenda 6 Plan for curriculum revision meeting towards implementation NEP	- New value-added course like basic life support and ethics introduced by Intuitional Curriculum Committee. - Industrial visit was planned. - Multidisciplinary /interdisciplinary courses were conducted regularly. - Feedback from various stakeholder were collected.	Principal office/IQAC

6	Agenda 7 Monitoring the activities of IIC of the college	- IIC of the college conducted various activities and celebrated various days as per quarter and all the reports were submitted on IIC portal.	Principal office, IQAC committee, IIC committees
7	Agenda 8 Organization of white coat ceremony	- White coat ceremony was organized on 4/1/2024 and the speaker for the program was Dr. Abhijeet Deshmukh.	Principal office, IQAC committee, ECC
8	Agenda 9 Discussion on slow and advance learner	-Slow learners and advanced learners were identified and innovative programs and remedial courses were organized for them.	HODs/ Principal office/exam controller
9	Agenda 10 Discussion on PTM meeting	-PTM committee planned following dates: - BDS first year 1 st PTM on 22/02/24 and 2 nd PTM on 25/05/24 BDS second year 1 st PTM on 19/02/24 and 2 nd PTM on 16/03/24 BDS third year 1 st PTM on 13/12/23 and 2 nd PTM on 02/03/24 BDS fourth year 1 st PTM on 04/11/23 and 2 nd PTM on 13/01/24	HODs/ Principal office/ IQAC committee

Agenda 2

AQAR 2022-23 submission

Coordinator IQAC informed that the portal for entering the data for the AQAR22-23 is opened. The last date for submission is 30th April 2024. All HODs and criteria heads are requested to recheck for any correction suggested by authorities and submit the complete corrected files along with supportive document by 25th April 2024.

Agenda 3

Monitoring the progress of AQAR 2023-24

Coordinator IQAC also informed that the data for first, second and third quarter of AQAR 2023-24 should be documented properly and completed before 25th June 2024.

Agenda 4

Planning for conduction of add-on courses under DEU and approval of funds of add-on course.

All the HODs are requested to conduct the CDE program as per guideline laid by MP State Dental Council.

Agenda 5

Conduction of IPR program, mentor- mentee program and impact lecture series by IIC

IIC president Dr. Tripty Rahangdale and convenor Dr. Maulsree Guleria informed about upcoming IPR programs, mentor -mentee program and impact lecture series.

Agenda 6

Research publication, MoUs, patents and copyrights

All HODs were informed to monitor and provide department wise data of publications, patents and copyrights. Chairman IQAC suggested that we have to make an approach for getting grants for our research projects by NGO, industries, corporate houses, international bodies, endowments etc. It is decided to hold 3 to 4 workshops/ seminars on Intellectual Property Rights. Chairman IQAC suggested that to provide the names of faculties who have received State/International awards that incentives can be provided to these faculties. It was suggested by the IQAC Chairman to conduct Extension Activities that sensitizes students to social issues and holistic development, and report in the next meeting. Dr Prakash Singh, Reader Department of Public Health Dentistry was given the responsibility for the same. He was also asked to conduct Outreach programs in collaboration with NSS/NCC/Red cross society.

Agenda 7

Maintaince of Equipment

It was suggested that AMC may be done whenever possible otherwise the Dean can sanction the repair.

Agenda 8

Organization of FDP programs

IQAC chairman suggested to organize FDP programs for teaching and non-teaching staff and also requested them to participate them in various online and offline FDPs.

Agenda 9

Monitoring the progress of adopted best practices and distinctiveness of institution.

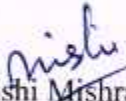
IQAC decided to adopt and implement **Comprehensive Academic Enrichment Program** and **Enhancing Student Learning With 3D Models and Seminars** as best practices for the session 2023-24. All the HODs were informed to review the progression made toward best practice 1- Comprehensive Academic Enrichment Program and best practice 2-Enhancing Student Learning With 3D Models and Seminars.

IQAC chairman reviewed the progress of "Mansarovar Ekdant Dant Suvidha 365 Diwas" our distinctiveness of the institution.

Agenda 10

Any other matter.

No other matter to discuss so meeting was concluded with vote of thanks by IQAC coordinator.


Dr. Nishi Mishra
IQAC Coordinator


Dr. B. Gurudutt Nayak
IQAC Chairman

MANSAROVAR DENTAL COLLEGE, BHOPAL

Ref. No. IQAC/NAAC/MDC/2023-2024/04

Date: 15/04/2024

NOTICE

The fourth quarterly IQAC meeting of Mansarovar Dental College for session 2023-2024 will be held on 19/04/2024 at 1:30 pm in IQAC room. All committee members are requested to attend the meeting.

Sr. No.	Position	Name of the person
1	Chairperson	Dr. B. Gurudutt Nayak
2	Member of management	Mr. Sachin Jain
3	Coordinator of IQAC	Dr. Nishi Mishra
4	Steering committee Coordinator of NAAC	Dr. Tripty Rahangdale
5	Senior administrative officer 1	Mr. Basant Verma
6	Senior administrative officer 2	Ms. Chitra Verma
7	Senior administrative officer 3	Mrs. Shradha Nigam
8	Faculty member 1	Dr. Himanshu Khashu
9	Faculty member 2	Dr. Sapna Singh
10	Faculty member 3	Dr. Saurabh Shrivastava
11	Faculty member 4	Dr. Amita Gupta
12	Faculty member 5	Dr. Mrinal Satpathy
13	Nominee from local society	Dr. Manisha Rathi
14	Nominee from students	Ms. Sakshi Kumari
15	Nominee from alumni	Dr. Sanjula Chaturvedi
16	Nominee from employer	Mrs. Manjula Tiwari
17	Nominee from stake holder	Mr. Gaurav Tiwari
18	Nominee from industrialist	Mr. Abhishek Nigam

The agenda for the meeting is as follows:

1. To review the minutes of the previous meeting held on 16/10/2023.
2. AQAR 2022-23 submission.
3. Monitoring the progress of AQAR 2023-24.
4. AAA conduction for 2023-24 session.
5. Budget planning for the session of 2024-25.
6. Planning for the collaborative activities with MoUs.
7. Any other matter.


Dr. Nishi Mishra
IQAC Coordinator

Cc to:

- g) Chairman/Principal
- h) IQAC members

MANSAROVAR DENTAL COLLEGE

NAAC ACCREDITED & ISO 9001:2015 CERTIFIED

(Run by Sri Sai Gramothan Samiti)

(Recognized by Dental Council of India, New Delhi & Affiliated to Madhya Pradesh Medical Science University, Jabalpur)

Institutional Quality Assurance Committee Academic Year 2023-2024

Date: 19/04/2024

The fourth quarterly meeting of Institutional Quality Assurance Committee of Mansarovar Dental College for the academic year 2023-24 was held on 19/04/2024 at 01:30 pm in IQAC room.

Institutional Quality Assurance Committee Members:

Sr. No.	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Member of management	Mr. Sachin Jain	
3	Coordinator of IQAC	Dr. Nishi Mishra	
4	Steering committee Coordinator of NAAC	Dr. Tripty Rahangdale	
5	Senior administrative officer 1	Mr. Basant Verma	
6	Senior administrative officer 2	Ms. Chitra Verma	
7	Senior administrative officer 3	Mrs. Shraddha Nigam	
8	Faculty member 1	Dr. Himanshu Khashu	
9	Faculty member 2	Dr. Sapna Singh	
10	Faculty member 3	Dr. Saurabh Shrivastava	
11	Faculty member 4	Dr. Amita Gupta	
12	Faculty member 5	Dr. Mrinal Satpathy	
13	Nominee from local society	Dr. Manisha Rathi	
14	Nominee from students	Ms. Sakshi Kumari	
15	Nominee from alumni	Dr. Sanjula Chaturvedi	
16	Nominee from employer	Mrs. Manjula Tiwari	
17	Nominee from stake holder	Mr. Gaurav Tiwari	
18	Nominee from industrialist	Mr. Abhishek Nigam	

Agenda:

1. To review the minutes of the previous meeting held on 16/10/2023.
2. AQAR 2022-23 submission.
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5. Budget planning for the session of 2024-25.
6. Planning for the collaborative activities with MoUs.
- 8 Any other matter.

Minutes of the Meeting:

At the outset IQAC coordinator welcomed the Hon'ble Chairman and members of IQAC.

Agenda 1:

Confirmation of the minutes of the previous meeting held on 09/01/2023 and action taken report.

S. No.	Agenda Points	Detailed action	Owner
1	Agenda 2 AQAR 2022-23 submission	- All the HODs and criteria heads checked the all the qualitative and quantitative data for AQAR 2022-23 and corrected if any deviation. This data was submitted to IQAC Chairman and coordinator to verify once again. - The last date to submit on portal is 30/4/2024.	Principal office /IQAC
2	Agenda 3 Monitoring the progress of AQAR 2023-24	- All the HODs were asked for weekly checking of the data to complete the work.	Principal office /IQAC
3	Agenda 4 Planning for conduction of add-on courses under DEU and approval of funds of add-on course.	- Organized and conducted CDE program as add-on courses: - 1- Wilkodontics: periodontally accelerated osteogenic orthodontics by Dr. shiva Manjunath R.G on 14/03/2024 2- Mastering the art and science of all -ceramic crowns and laminate veneers-by Dr Ankit Sikri on 23/03/2024 3- Orthodontics: Kal Aaj Aur Kal and Rite N Record: Art of	HODs & Principal office/IQAC/DEU

		<p>Scientific Writing And Publishing By Dr Arpit Sikri on 28/3/2024</p> <p>4- Early Diagnosis Of Oral Cancer - An Oral Pathologist At Fore By Dr Neeraj Grover On 22/04/2024</p>	
4	<p>Agenda 5 Conduction of IPR program, mentor- mentee program and impact lecture series by IIC</p>	<ul style="list-style-type: none"> - IIC organize and conducted Impact Lecture Series on Ideas, Innovation and Entrepreneurship as Career Opportunity on 001/05/2024. - Impact Lecture Series on IPR and Technology Transfer by Dr Ekta Jain and Dr Kshitij Yugboth On 06/05/2024 - Received grant of 20000 Rs from MHRD'S Innovation cell (Govt.of India) for impact series lecture. 	Principal office/ IQAC/IIC.
5	<p>Agenda 6 Research publication, MoUs, patents and copyrights</p>	<ul style="list-style-type: none"> - Total 12 publication and 10 patents published and 2 new MoUs were signed. 	Principal office/IQAC
6	<p>Agenda 7 Maintaince of Equipment</p>	<ul style="list-style-type: none"> - Repair and maintaince of all department's equipment was done by maintaince committee. 	Principal office, IQAC / maintaince committees
7	<p>Agenda 8 FDP programs</p>	<ul style="list-style-type: none"> - Dr Himanshu Khashu suggested that faculty should participate in FDP Program "Research Methodology 2.0 A 15 -Hour of Synchronous Online Training From 29th April to 13th May 2024 Conducted by Al- Badar Dental College and Hospital Kalaburgi Karnataka India. - FDP was planned on Introduction Of IPR, Patenting Process and Its Importance for Startup by Mr. Prateek Shrivastava on 11/05/2024. 	Principal office./ IQAC committee
8	<p>Agenda 9 Progression and monitoring of adopted best practices and distinctiveness of institution.</p>	<ul style="list-style-type: none"> - Progress reviewed. 	Principal office, IQAC committee

Agenda 2

AQAR 2022-23 submission

Coordinator IQAC informed that the portal for entering the data for the AQAR22-23 is opened and the last date to submit is 30th April 2024. All the HODs and criteria heads are requested to recheck for any correction suggested by authorities and submit the complete corrected files along with supportive document by 25th April 2024.

Agenda 3

Monitoring the progress of AQAR 2023-24

Coordinator IQAC also informed that the work for AQAR 2023-24 should be well planned and to be completed before 25th June 2024.

Agenda 4

AAA conduction for 2023-24 session.

IQAC chairman suggested to conduct Academic and Administrative Audit for the session of 23-24 in the month of May 2024 preferably in the last week.

Agenda 5

Budget planning for the session of 2024-25

Discission on budget planning for infrastructure development, augmentation, budget for library, budget for maintaince of physical facilities and budget for maintaince of academic support was done. All HODs were requested to submit budget proposal for recent equipments, consumable and non-consumable materials. All PG departments HODs were asked to prepare the budget planning of PG extension for second unit in existing PG departments. For starring new PG courses in the department of Oral and Maxillofacial Surgery and Pediatric and Preventive Dentistry was requested to prepare the proposal.

Agenda 6

Planning for the collaborative activities with MoUs

IQAC chairman suggested to plan various collaborative activities such as student exchange program, faculty exchange program, carrier guidance program, dental camps, field visit and industrial visit.

Agenda 7

Any other matter.

No other matter to discuss so meeting was concluded with vote of thanks by IQAC coordinator.



Dr. Nishi Mishra
IQAC Coordinator



Dr. B. Gurudutt Nayak
IQAC Chairman