

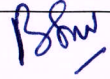

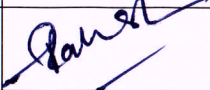


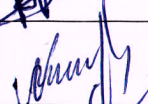
Institutional Parents- Teacher Committee meeting

Academic year: 2022-2023

Institutional Parents- Teacher Committee meeting for the discussion of PTM for Undergraduate students was conducted on 13/08/2022 at 10:00 AM in the Conference Room, under the chairmanship of Dr. B.Gurudutt Nayak, Dean of Mansarovar Dental College, Hospital & Research Centre.

Following members attended this meeting.

MEMBERS:

S.No	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Committee coordinator	Dr. Amita Gupta	
3	Member (PG)Dept	Dr. Tripty Rahangdale	
4	Member (UG)Dept	Dr. Sapna Singh	
5	Member (UG)Dept	Dr. Abhishek Jain	
6	Member (UG) Dept	Dr. Nitin Awasthi	

Agenda:

1. To read and confirm the minutes of last meeting.
2. To reform PTM Committee
3. Decide the schedule for parents teachers meet for all the undergraduate students.
4. Proceedings for the academic year 2022-2023.
5. To schedule the second meet of PTM committee.

(2)

Minutes of the Meeting:

1. **PTM committee** coordinator Dr. Amita gupta read and confirms the minutes of the last meeting held on 8/1/2022.
2. Principal Dr. B.Gurudatt nayak informed that Dr. Varsha Sharma has been resigned and Dr. Nitin Awasthi is replacing her which was unanimously accepted by all the members. Everyone welcomed the new member.
3. The PTM committee decided that the meetings should be conducted after 1st Internal assessment and 2nd internal assessment instead of the earlier schedule where one meeting was held before the 1st internal, exam and the second after the pre-university exam. The given proposal was made keeping in view parents feedback for the meetings held last year.
4. Dr. Tripty Rahangdale suggested that the Academic calendar should be prepared for the academic year 2022-23 for the Ist year to final year students.
5. New mentors will be decided and 15 students will be allotted to each new mentor. Mentors will maintain the record of academic and extra curricular activites of their mantee in log book.
6. The Committee will meet again after PTM for drafting the report, analysis of the parents feedback and necessary actions will be taken.

Resolutions:

1. Parent teacher meeting should be conducted according to new schedule.
2. Dr. Nitin awasthi has joined the PTM committee
3. Academic calendar should be prepared by the year Incharges for the new batch students.
4. Mentor – mentee list has been finalized
5. Next PTM committee meet will be held on 13/01/2023

Committee Coordinator

Principal
Mansarovar Dental College

INSTITUTIONAL PARENTS- TEACHER COMMITTEE

Action Taken Report

Year 2022-23

Action taken report for the previous meeting

RESOLUTION	ACTION TAKEN REPORT
Parent teacher meeting should be conducted according to new schedule.	Ist PTM was conducted according to new schedule.
Dr. Nitin Awasthi is replacing to Dr. Varsha	Dr. Nitin awasthi has already joined the PTM committee
Academic calendar should be prepared by the year Incharges for the new batch students.	Inchages has been prepared the Academic calendar and posted in students group.
Mentor – mentee list has been finalized	New mentors has been assigned to every 15 students (mantee)
Next PTM committee meet will be held on 13/01/2023	



Chairperson





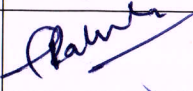
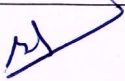

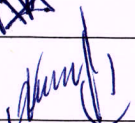
**Committee Coordinator
(PTM Committee)**

Institutional Parents- Teacher Committee meeting

Academic year: 2022-2023

Institutional Parents- Teacher Committee meeting was held on 13/01/2023 at 10:00 AM in the Conference Room of Mansarovar Dental College, Hospital & Research Centre to discuss about the PTM meet feedback and their resolution.

MEMBERS:

S.No	Position	Name of the person	Signature
1	Chairperson	Dr. B. Gurudutt Nayak	
2	Committee coordinator	Dr. Amita Gupta	
3	Member (PG)Dept	Dr. Tripty Rahangdale	
4	Member (UG)Dept	Dr. Sapna Singh	
5	Member (UG)Dept	Dr. Abhishek Jain	
6	Member (UG) Dept	Dr. Nitin awasthi	

Agenda:

1. Review of last minutes of meeting held on 13/8/2022
2. Status of PTM conducted for undergraduate students.
3. To discuss about feedback of parents during Parent teacher meet.
4. To finalize the report of analysis of the parents feedback and necessary actions taken.

Minutes of the Meeting:

1. Dean sir reviewed the agenda and resolutions which were discussed in last meeting which was held on 13 August 2022. Dr. Amita Gupta said that the PTMs were conducted after the Internal assessment, schedule decided by PTM committee in last meeting.
2. Dr. Tripty Rahangdale informed that majority of the parents attended the meeting in online mode, because most of them are from outside the Bhopal. Mentors and class Incharges from all the year were successfully conducted PTM and feed back was collected from parents. The necessary preparations for PTM was done by Dr. Abhishek Jain.
3. Committee coordinator discussed on the feedback given by parents during PTM, most of them were satisfied and gave positive feedback about academic curriculum and mentor-mentee system. Parents enquired about library time and wanted to increase library timing also they were suggested to increase sports accessories.
- 4.
5. Parents of our new batch students were happy with overall college facilities including, hostel, mess, infrastructure, skill development & extracurricular programmes conducted by the college.
6. Committee coordinator discussed about the action taken and submit the report which was unanimously accepted by all the members.
7. The Meeting was ended with the vote of thanks by the committee coordinator Dr. Amita gupta.

Resolutions:

First PTM was conducted and feed back was collected from parents.

1. Parents were satisfied with overall facilities and extra curricular programmes, student clubs will be reconstructed
2. Library time should be increases.
3. Extra curricular committee were advised to increase Sports facilities.
4. Action taken report has been discussed



Committee Coordinator



Principal
Mansarovar Dental College

INSTITUTIONAL PARENTS- TEACHER COMMITTEE

Action Taken Report

Year 2022-23

Action taken report for the previous meeting

RESOLUTION	ACTION TAKEN REPORT
First PTM was conducted and feed back was collected from parents.	feed back analysis was done
Parents were appreciated with overall facilities and extra curricular programmes, conducted by various student clubs.	A meeting with the members of Extra curricular committee was held to discuss about the reconstruction of the various student clubs.
Library time should be increases.	Library time has been increased
Extra curricular committee was advised to increase Sports facilities.	Some new Sports items has been purchased
Action taken report has been discussed	Report has been finalized.



Chairperson



Committee Coordinator