

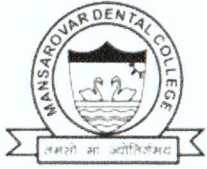
# MANSAROVAR DENTAL COLLEGE

Mansarovar Campus, Rani Avanti Bai Marg, Village- Hinotia Aalam,  
Ward No. 84, Kolar Road, Bhopal (M.P) 462042

Tel: +91-9111777225, 761158888. Website: [www.mansarovardentalcollege.com](http://www.mansarovardentalcollege.com)

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## **1.2.1 Minutes of relevant Academic council/ BOS meeting**



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**Extract of IQAC Meeting date 12/10/2021 & Ref. Adhoc Board of Studies Dental Meeting  
18/11/2019 vide Circular No. MPMSU/Academic/2019/3741 date 13/11/2019**

**Agenda No. 2(2) :** The Value-added course and Interdisciplinary/ Interdepartmental course were conducted for the better undertaking of the subject.

**Note & Discussion:** Dr. Tripty Rahangdale (IQAC Coordinator) briefed the members that the interdisciplinary/ Interdepartmental course and content in the undergraduate and postgraduate syllabus as prescribed by the DCI and MPMSU Curriculum.

**Resolution:** In the meeting, approved the interdisciplinary/ Interdepartmental content of the undergraduate and postgraduate programmes in all the respective departments of the college.

  
**Dr. B. Girudati Nayak**  
Principal  
Mansarovar Dental College  
BHOPAL



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## **Institutional Academic and Examination Committee**

The Institutional Academic and Examination Committee of Mansarovar Dental College will be the sole decision-making body for all academic matters of the institution such as framing of the academic calendar, scheduling of time table, planning teaching schedules, conduct of internal examinations and all other decisions pertaining to co-curricular activities of the institution.

### **Composition:**

The constitution of the Institutional Academic and Examination Committee shall be as follows:

1. Chairperson - Principal of the institution
2. Committee Coordinator(Controller of UG & PG Exam)- Nominated by the Principal
3. Members (HOD of UG & PG Department )

The chairperson may, at his discretion, opt members, persons having special knowledge or experience in the subject matter of any particular business which may come before the Committee for consideration.

The term of the Institutional Academic and Examination Committee is two years

### **Functions and duties of the academic council**

- To advise the college management on academic matters.
- The Committee shall be responsible for the maintenance of the standards of teaching and examinations within the campus.
- To consider matters of academic interest either on its own or at the instance of a proposal brought about by the management/departments/faculties/students.
- To scrutinize and approve the academic calendar for every academic year.
- To schedule timetable and Clinical Postings for the students and Interns.
- To frame rules covering the academic functioning of Mansarovar Dental College attendance, and discipline.
- To exercise general supervision over the academic work of the institution and give directions regarding methods of instruction, evaluation, and improvements in academic standards.
- To maintain proper standards of the examination.
- To propose panel of examiners to the University.

*Contd...2*





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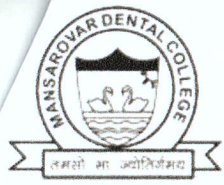
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(2)

- To suggest measures for inter departmental co-ordination such as interdepartmental/ interdisciplinary programme for undergraduates and post graduates students as per DCI regulation and MPMSU Curriculum.
- To suggest measures for Conduction and implementation of value-added and add-on courses.
- To promote research and related activities amongst faculties and students.
- To make representations to the Board of Studies about and recommendations or decisions passed by the Committee with regard to curriculum, examination.
- Lay dawn policy and procedures for academic and Clinical governances and support to students including career counseling.
- Responsibilities for maintains discipline in the college premises
- Prepare and submit an annual performance report about the college at the end of each academic year.

## **Meetings of the Committee:**

- The Committee shall meet as and when necessary, but at least twice in year as per UGC norms.
- The members of the council shall be informed about the meeting well in advance (at least a week before)
- One third of the total number of members of the Committee shall constitute the quorum for the meeting of the Committee.
- Any business which may be necessary for the Committee to perform except such business as may be placed before its meeting may be carried out by circulation of a resolution among all its members and the resolutions so circulated and approved by a simple majority shall be effective and binding as if such resolution had been passed in the meeting of the Committee.
- Any proposal brought before the council that does not pass through by a simple majority and results in a tie, the chairperson shall have the final decision.



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## Institutional Academic and Examination Committee

Date 10/07/2017

The following faculties are nominated for the academic council –Mansarovar Dental College for a period of 2 years effective from 10/07/2017

S.No	Position	Name of the person
1	Chairperson	Dr. B. Gurudutt Nayak
2	Committee coordinator (Controller of Exams) UG and PG	Dr. Sunil Kumar
3	Member (UG)Dept	Dr. Vidhatri Tiwari
4	Member (UG)Dept	Dr. Utkarsh Tiwari
5	Member (UG)Dept	Dr. Mayank Sharma
6	Member (PG) Dept	Dr. Divya Saxena
7	Member (PG) Dept	Dr. Richa Agrawal

  
Principal

Dr. B. Gurudutt Nayak  
Principal  
Mansarovar Dental College  
BHOPAL